

**GREAT FALLS TRANSIT DISTRICT  
BOARD MEETING MINUTES  
SEPTEMBER 28, 2016**

**1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., September 28, 2016, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

**2. ROLL CALL AND ATTENDANCE**

**Members Present:**

Ann Marie Meade, Vice Chairperson  
Laurel Gebo  
Ken Johnson

**Others Present:**

Nadine Hanning, Finance Manager  
Jim Helgeson, General Manager  
Brenda Long, Administrative Assistant

**Absent**

Tim Braulick, Board member  
Carl Donovan, Chairperson

**3. ADDITIONS TO AGENDA**

None

**4. MINUTES FOR:**

**a. Minutes for Permissive & Medical Mill Levies Hearing – FY17**

Ken Johnson motioned, Laurel Gebo seconded, motion passed

**b. Minutes for FY 17 Budget Hearing**

Laurel Gebo motioned, Ken Johnson seconded, motion passed

**c. Minutes for Work Session, September 26 2016**

Ken Johnson motioned, laurel Gebo seconded, motion passed

**5. MANAGER'S REPORTS**

a. Summary of System Status:

- Jim Helgeson reported on MTA Bus Rodeo results. 1<sup>st</sup> place Bill Day of GFT, 2<sup>nd</sup> place Joe Sandefur of GFT, 1<sup>st</sup> place rookie Jesse Francis of GFT.

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

**6. CHECK REGISTER**

The August 18,2016 through September 21,2016 check register was presented for approval. Ann Marie Meade ,Vice Chairperson, called for a motion to approve. Ken Johnson moved/ Laurel Gebo seconded. Motion passed.

**7. COMMITTEE REPORTS**

**a. Technical Advisory Committee of the MPO (TAC)**

- Did not meet

**b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** – Passed the UPWP for FY17.

**c. Great Falls TAC**

- Next meeting November 3,2016 10 a.m. at Transfer center

**d. ADA Advisory Committee**

- The committee did not meet.

**8. UNFINISHED BUSINESS**

none

**9. NEW BUSINESS**

**a. Budget Amendment 1-2016**

- Laurel Gebo moved to approve Budget Amendment 1-2016. Ken Johnson seconded.The motion was passed unanimously.

**10. PUBLIC COMMENTS**

Donna Zook inquired about sending bus Rodeo results to the Tribune. Jim informed her that the director of MTA sends out press releases. She also commented on biological waste on the buses and Jim said we take of it when a driver reports it.

**11. DATE OF NEXT BOARD MEETING**

Work session – October 24, 2016 canceled.

Board meeting – Wednesday October 26,2016 -7:00 p.m.

**12. ADJOURNMENT**

Adjourned at 7:16 p.m.

**ATTEST:**

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Carl J. Donovan, Chairperson

Date: \_\_\_\_\_