

**GREAT FALLS TRANSIT DISTRICT  
BOARD MEETING MINUTES  
July 20, 2016**

**1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., July 20, 2016, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

**2. ROLL CALL AND ATTENDANCE**

**Members Present:**

Carl Donovan, Chairperson  
Ann Marie Meade, Vice Chairperson  
Laurel Gebo  
Ken Johnson

**Others Present:**

Nadine Hanning, Finance Manager

**Absent**

Tim Braulick, Board member  
Jim Helgeson, General Manager

**3. ADDITIONS TO AGENDA**

None

**4. MINUTES FOR: Board Meeting – June 22, 2016**

Carl Donovan, Board Chairperson, asked for any corrections to the minutes of the June 22, 2016 Board meeting. No changes were noted. Minutes stand as approved.

**5. MANAGER’S REPORTS**

a. Summary of System Status:

- Chairman Donovan reported the FTA Triennial Review site visit will be in August.

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

- Nadine Hanning reported preliminary June financials were not ready due to pending updates to the Treasurer’s report and fiscal year end.

**6. CHECK REGISTER**

The June 14, 2016 through July 14, 2016 check register was presented for approval.

Carl Donovan, Board Chairperson, called for a motion to approve.

Ann Marie Meade moved/Laurel Gebo seconded. Motion passed.

**7. COMMITTEE REPORTS**

**a. Technical Advisory Committee of the MPO (TAC)**

- The committee did not meet,

**b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.** - The committee did not meet.

**c. Great Falls TAC**

- The committee did meet and the minutes are attached.

**d. ADA Advisory Committee**

- The committee did not meet.

**8. UNFINISHED BUSINESS**

**a. Preliminary FY17 budget**

**9. NEW BUSINESS**

**a. Chairman Donovan reminded board members to complete the general manager evaluations**

**10. PUBLIC COMMENTS**

None

**11. DATE OF NEXT BOARD MEETING**

Work Session – Monday, August 22, 2016 at 7:00 p.m.

Public Hearing Mill Levy – Wednesday, August 24, 2016 at 6:30 PM

Public Hearing FY 17 Budget – Wednesday, August 24, 2016 immediately following Levy Hearing

Board Meeting – Wednesday, August 24, 2016 immediately following budget Hearing

**12. ADJOURNMENT**

Adjourned at 7:05 p.m.

**ATTEST:**

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Carl J. Donovan, Chairperson

Date: \_\_\_\_\_