

**GREAT FALLS TRANSIT DISTRICT
BOARD MEETING MINUTES
April 27, 2016**

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., April 27, 2016, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2. ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairperson
Ann Marie Meade, Vice Chairperson
Laurel Gebo
Ken Johnson
Tim Braulick

Others Present:

Jim Helgeson, General Manager
Nadine Hanning, Finance Manager
Cathy Bresson, Administrative Asst.

3. ADDITIONS TO AGENDA

None

4. MINUTES FOR: Board Meeting – March 23, 2016

- Carl Donovan, Board Chairperson, asked for any corrections to the minutes of the March 23, 2016 Board meeting. Minutes passed with a correction.

5. MANAGER'S REPORTS

a. Summary of System Status:

- Cascade County Clerk & Recorder has changed our election time period to May. The next election will be May 2017. The Board seats have been extended until then. The deadline for signing up will be in December. However, Jim did not receive from her whether those who signed up this time will have to re-apply. Jim will call and find out.
- Jim has been at the Montana Transit Association Conference all week and just got back this afternoon. MTA dealt quite a bit with the new federal safety management plan they are coming out with. From what Jim can tell from the on-set, GFT has most of what they are talking about. Jim has been re-elected President of the Transit Association and GFT also won the Safety Award to the credit of our drivers.

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

- Nadine Hanning went through the March financial reports.

6. CHECK REGISTER

The March 18, 2016 through April 22, 2016 check register was presented for approval.

Carl Donovan, Board Chairperson, called for a motion to approve. Ann Marie Meade moved/Ken Johnson seconded. Motion passed.

7. COMMITTEE REPORTS

a. Technical Advisory Committee of the MPO (TAC)

- The committee did not meet, but they are forming a committee to go over the MACI money. Jim volunteered to be on the committee.

b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization. - The committee did not meet.

c. Great Falls TAC

- The committee did not meet. They will meet in May.

d. ADA Advisory Committee

- The committee did not meet.

8. UNFINISHED BUSINESS

a.

9. NEW BUSINESS

a.

10. PUBLIC COMMENTS

Donna Zook let the Board know everyone must re-file in December if they wish to run for the Board positions.

Mike Witso complained about the drivers who smoke. There are some who cannot wait to get out of the bus to smoke and smoke by the door which allows the smoke to enter the bus. Mike has a speed-cam on his shirt so we can see all of this. Some drivers do not talk loud enough on the mics. These are some of his top five complaints.

Mike likes riding on the bus. He is working on a plan to increase our ridership. He would like masks for sick people on the bus.

11. DATE OF NEXT BOARD MEETING

Work Session – Monday, May 16, 2016 at 7:00 p.m.

Board Meeting – Wednesday, May 18, 2016 at 7:00 p.m.

The meetings are one week early as the General Manager will be attending the CTAA conference in Portland, Oregon.

12. ADJOURNMENT

Adjourned at 7:20 p.m.

ATTEST:

Carl J. Donovan, Chairperson

Date: _____