

# **GREAT FALLS TRANSIT DISTRICT BOARD MEETING MINUTES January 27, 2016**

## **1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., January 27, 2016, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

## **2 ROLL CALL AND ATTENDANCE**

### **Members Present:**

Carl Donovan, Chairperson  
Ann Marie Meade, Vice Chairperson  
Laurel Gebo  
Ken Johnson

### **Absent:**

Tim Braulick

### **Others Present:**

Jim Helgeson, General Manager  
Nadine Hanning, Finance Manager  
Cathy Bresson, Administrative Asst.

## **3. ADDITIONS TO AGENDA**

None

## **4. MINUTES FOR: Board Meeting – December 16, 2015**

- Carl Donovan, Board Chairperson, asked for any corrections to the minutes of the December 16, 2015 Board meeting. No changes were noted.  
Minutes stand as approved.

## **5. MANAGER'S REPORTS**

### **a. Summary of System Status:**

- New system route maps will go out February 1<sup>st</sup> with a minor change to route 4.
- Marcus Collins celebrated his 20 years with GFTD on January 26<sup>th</sup>.

### **b. Performance Indicators**

### **c. Ridership Reports**

### **d. Financial Reports**

- Nadine Hanning went through the December financial reports.

## **6. CHECK REGISTER**

The December 12, 2015 through January 22, 2016 check register was presented for approval.

Carl Donovan, Board Chairperson, called for a motion to approve.

Ann Marie Meade moved/Ken Johnson seconded. Motion passed.

## **7. COMMITTEE REPORTS**

### **a. Technical Advisory Committee of the MPO (TAC)**

- The committee met and made some administrative changes to the TIP.

### **b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.**

- The committee will meet on the first of February.

### **c. Great Falls TAC**

- The committee did not meet.

### **d. ADA Advisory Committee**

- The committee did not meet.

## **8. UNFINISHED BUSINESS**

### **a.**

## **9. NEW BUSINESS**

### **a.**

## **10. PUBLIC COMMENTS**

Linda Huddleston: Requested a copy of the Douglas/Wilson audit.

Donna Zook: Questioned why there was not a Public Hearing on the change made to route #4. Jim Helgeson, General Manager, said the change had to affect 25% of the routes. This is a minor route change and does not require one.

## **11. DATE OF NEXT BOARD MEETING**

Work Session – Monday, February 22, 2016 at 7:00 p.m.

Board Meeting – Wednesday, February 24, 2016 at 7:00 p.m.

## **12. ADJOURNMENT**

Adjourned at 7:10 p.m.

## **ATTEST:**

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Carl J. Donovan, Chairperson

Date: \_\_\_\_\_