

GREAT FALLS TRANSIT DISTRICT BOARD MEETING MINUTES December 16, 2015

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., December 16, 2015, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2. ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairperson
Ann Marie Meade, Vice Chairperson
Laurel Gebo
Ken Johnson

Absent:

Tim Braulick

Others Present:

Jim Helgeson, General Manager
Nadine Hanning, Finance Manager
Cathy Bresson, Administrative Asst.

3. ADDITIONS TO AGENDA

None

4. MINUTES FOR: Board Meeting – November 18, 2015

- Carl Donovan, Board Chairperson, asked for any corrections to the minutes of the November 18, 2015 Board meeting. No changes were noted.
Minutes stand as approved.

5. MANAGER'S REPORTS

a. Summary of System Status:

- Nadine Hanning has been voted employee of the year for 2015.
- The President signed the Highway bill; a five year, fully funded bill, called the FAST act. (Fixing America's Surface Transportation)

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

- Nadine Hanning went through the November financial reports.

6. CHECK REGISTER

The November 11, 2015 through December 11, 2015 check register was presented for approval.

Carl Donovan, Board Chairperson, called for a motion to approve.

Laurel Gebo moved/Ann Marie Meade seconded. Motion passed.

7. COMMITTEE REPORTS

a. Technical Advisory Committee of the MPO (TAC)

- The committee did not meet.

b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.

- The committee did not meet.

c. Great Falls TAC

- The committee did meet; the minutes are in the board packet.

d. ADA Advisory Committee

- The committee did not meet.

8. UNFINISHED BUSINESS

a.

9. NEW BUSINESS

a. Election of GFTD Board Officers – Ann Marie Meade nominated Carl Donovan for Board Chairperson. Ken Johnson seconded. No one else was nominated. Carl Donovan was elected Board Chairperson. Laurel Gebo nominated Ann Marie Meade for Vice-Chairperson. Ken Johnson seconded. No one else was nominated. Ann Marie Meade was elected Board Vice-Chairperson.

b. Approval of the Great Falls Area Transportation Coordination Plan – Great Falls Transit is the lead agency for the 5310 funds, which are the service Organizations in our Coordination Plan. We have a new member of the plan which Is the Center for Mental Health. At our last meeting we approved the allocations of vehicles for the 5310. We had \$109,000.00 to spend. AWARE wanted one minivan, Center for Mental Health wanted one minivan and Quality Life Concepts wanted two minivans. We voted on those and nothing else was changed in the plan. When we apply for the vans we must send in a copy of the Coordination Plan that has been approved this year by the GFTD Board.

Carl Donovan, Board Chairperson, called for a motion to accept the Great Falls Area Transportation Coordination Plan for 2016. Laurel Gebo moved/Ann Marie Meade seconded. The motion passed.

10. PUBLIC COMMENTS

Carl Donovan, Board Chairperson, thanked the Great Falls Transit drivers for their safe driving and dedication during the winter weather.

11. DATE OF NEXT BOARD MEETING

Work Session – Monday, January 25, 2016 at 7:00 p.m.

Board Meeting – Wednesday, January 27, 2016 at 7:00 p.m.

12. ADJOURNMENT

Adjourned at 7:15 p.m.

ATTEST:

Carl J. Donovan, Chairperson

Date: _____