

Great Falls Tourism Business Improvement District Board of Directors Meeting Agenda

Thursday, November 19th, 2015 | 1:00 - 3:00 PM | Great Falls Area Chamber of
Commerce Lower Level Video Conference room, Great Falls, Montana

Times are approximate and agenda items may be taken out of order. Any Director with a potential conflict of interest on the agenda should state the conflict at the start of the meeting.

1:00 | Call to Order and Consent Agenda – Scott Shull

The consent agenda is made up of routine day to day items that require Board action, but do not appear to have a significant public impact. Items may be pulled from the consent agenda for separate discussion/vote by any board member.

a) Accept Excused Absences:

b) Approve/disapprove minutes of 10-1-2015 and 10-22-2015 Board of Directors Meeting

c) Accept October Financial Report

1:05 | Request for Funding – Scott Shull

Presentation from Erica McNamee with City Recreation.

Request from Chris DeMarco with FAST presented by Karen Venetz.

Approve/disapprove funding requests.

1:50 | Executive Director Update – Rebecca Engum

2:00 | Designate Authorized Signatories – Scott Shull

Approve/disapprove adding Rebecca Engum as an authorized signatory on TBID financial accounts at US Bank, Prairie Mountain Bank, Stockman Bank, First Interstate Bank, and Embark Federal Credit Union.

2:05 | Meal Reimbursement – Rebecca Engum

Approve/disapprove meal reimbursement to be made at actual cost with receipt.

2:10 | Memorandum of Understanding with Cascade County to conduct Expo Park Analysis – Rebecca Engum

Approve/disapprove authorizing Board Chair signing Memorandum of Understanding with Cascade County.

2:20 | Board Development and Board Strategic Planning – Rebecca Engum

Approve/disapprove authorizing Tourism Director to execute contract with consultant for Board Development and Strategic Planning sessions to occur in December and January for up to \$4,999.

2:35 | Big Sky Trust Fund Application – Rebecca Engum

Approve/disapprove applying for Big Sky Trust Fund Planning Grant to secure Marketing Consultant to assist in developing FY17 Marketing Plan.

2:45 | Insurance Coverages and Changes – Rebecca

Approve/disapprove adding Forgery and Fund Transfer Coverage with PayneWest

Mission

To generate room nights for the lodging facilities in the City of Great Falls, Montana by effectively marketing and funding grants to promote our region as a preferred travel destination.

Approve/disapprove adjusting all policy start/renewal dates to 7/1.

2:50 | Looking Forward – Rebecca Engum

Approve/disapprove hosting an open house in December at Great Falls Montana Tourism office.

2:55 | Public Comment – Scott Shull

Opportunity for public comment.

3:00 | Adjourn – Scott Shull

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