

**Great Falls Public Library
Board of Trustees
Tuesday, December 15, 2015
4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Judy Riesenber, Ms. Mary Ellen Kropp, Ms. Dea Nowell, Ms. Mary Brinkley and Mr. Mitch Tropila

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe

GUESTS PRESENT: None.

Ms. Riesenber called the meeting to order at 4:30 p.m.

I. CONSENT ITEMS

Mr. Tropila had a question on our Income Statement. He asked if we are really (331,377.19) to date. Ms. Mora said that's correct but we are waiting on our tax payment that comes only twice a year, once in December or January and then again in June.

Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Ms. Kropp moved and Mr. Tropila seconded the motion to approve the operating vouchers as presented. MOTION . . . passed unanimously.

III. DIRECTOR'S REPORT

Ms. Mora started her report by discussing the new Seed Exchange program. Alice Kestler and Jude Smith have put together a tentative schedule of programs on the Seed Exchange and general gardening topics for April. April will be the official kick off of the Seed Exchange program. Although, we have not gotten official notification on the NeighborWorks Grant to fund the exchange program, we have been assured by NeighborWorks we will receive \$2,000 in grant funds. We will start to have volunteers come in and help organize and package the seeds. Once the program is operating we will have patrons checkout the seeds in our system and ask after the season they harvest the seeds and bring them back.

After the first of the year, we will be disposing of withdrawn books that have been stacking up in the annex. We follow weeding guidelines that are outlined in our Collection Management Policy and weeded materials are offered to the Friends of the Library and to AAUW for their

books sales. After the sales, area non-profits are invited to select unsold materials for their own agency's use. Items are also offered for sale in the library lobby for \$1.00. Any remaining materials that meet Better World Books criteria are sent to the company and proceeds go to the Friends of the Library. Lastly, the remaining material will be taken to Steel Etc. for recycling. Steel Etc. is bringing us a dumpster and they will pick it up once filled. The books will be made into pulp.

As of November 23, the Foundation has raised \$15,510 from 224 donors from the Book-a-thon. At the same time of the previous year the Foundation had raised \$19,056 with 257 donors. It's down a little but the letters went out a little later.

The Foundation's Mighty Mo fundraiser was last night. It had a good turn out and Bob Kelly and Bill Bronson attended it as well. Mr. Tropila commented that he attended as well and it was good event. The Foundation is talking about hosting another Raise-A-Pint fundraiser before the book festival as an additional PR event for the library and the Foundation.

Discussed the proposed change of our loan periods from 2 weeks to 3 weeks for all item types for regular patrons, staff and board members. In addition we will be changing the number of renewals available to 1 instead of 2 but will be accommodating at granting additional renewals if there are no holds pending.

IV. CHAIRMAN'S REPORT

Ms. Riesenbergl felt the meeting with the City Commissioners went well. Ms. Mora believes they will appoint an ex-officio. Mr. Doyon and Ms. Brinkley saw each other the next day after the meeting and he asked Ms. Brinkley how she felt it went and she thought it went well also. Ms. Mora noted that today is the swearing in of the new mayor (Mayor Kelly) and that is why he could not attend tonight's meeting.

V. BOARD REPORTS

Ms. Brinkley though the Holiday Party was really good and complimented us on it.

Mr. Tropila:

- Attended Debbie's Book Club and he said it was great like usual and they even had a lady drive down from Fort Benton to attend.
- Asked about the situation that involved the Child and Family Services coming to the library and taking a baby with them. Ms. Mora said they are a young couple and have been coming to the library daily since the baby was only 7 days old and the father has been intoxicated several times when they are here. The parents left the baby here at the library with a friend that was asleep at the library and not watching the baby.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

Mr. Tropila moved and Ms. Nowell seconded the motion to approve the Library Board Library Card Privileges Policy as presented. MOTION . . . passed unanimously.

Ms. Brinkley moved and Ms. Nowell seconded the motion to approve the Volunteer Policy as presented. MOTION . . . passed unanimously.

Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the 2016 Library Board Meeting Schedule as presented. MOTION . . . passed unanimously.

VIII. PROPOSALS FROM TRUSTEES

None.

IX. PUBLIC COMMENT

None.

X. ADJOURNMENT

Ms. Riesenbergr adjourned the meeting at 5:05 p.m.