

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

November 24, 2015

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, November 24, 2015, at 1:00 PM in the Airport Board Room. Deb Evans called the meeting to order. Roll call was taken.

Board Members Present:	Michael Buck	Debra Evans	Debbie Goetze
	Sean Hoven	Dan Rooney	Richard Swensen
	Brad Talcott		

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

CONSENT AGENDA:

A motion was made by Commissioner Hoven and seconded by Commissioner Goetze to approve the Consent Agenda as follows:

Consent Agenda

- a. Approval of Board Meeting Minutes from October 27, 2015
- b. Approval of Finance Committee Meeting Minutes from Sept 8, 2015 and Nov 17, 2015
- c. Payroll checks totaling \$73,035.53
- d. Maintenance & Operations checks #21831-21916 totaling \$759,262.48
- e. Approve Passenger Facility Charge totaling \$120,000.00
- f. Financial Reports for October

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- The Airport received a business plan from Bravo 369 this week. Discussions will continue.
- October showed a 6% growth of passengers for a record October. This increase is likely due to a Canadian advertising campaign.
- Alaska had 28% growth over last month. They are at 72% load capacity but need to be 76%. We need to build for long term success.
- In April, United is switching to a 76-seater with first class.
- Construction is largely complete. There are a couple of signs and light poles left to do in the next couple of weeks but the Valupark and metered lots are up and running.
- An update of the Runway 16/34 project was given.

GENERAL BUSINESS:

1:20 Acceptance of Final 2014-15 Audit -Staff recommends a motion to approve the Final 2014-15 Audit as presented.

A motion was made by Commissioner Swensen and seconded by Commissioner Rooney to approve the Final 2014-15 Audit as presented. The motion passed unanimously.

2:08 Avmax Upper Shop Purchase -Staff recommends a motion to accept the Avmax Upper Shop Purchase as presented.

A motion was made by Commissioner Buck and seconded by Commissioner Goetze to accept the Avmax Upper Shop Purchase as presented. The motion passed unanimously.

2:14 Valupark/Metered Parking Rate -Staff recommends a motion to approve the Valupark/Metered Parking Rate as presented.

A motion was made by Commissioner Evans and seconded by Commissioner Rooney to approve the Valupark/Metered Parking Rate as presented. The motion passed unanimously.

2:21 Budget Variance and Marketing Incentive -Staff recommends a motion to approve the Budget Variance and Marketing Incentive as presented.

A motion was made by Commissioner Goetze and seconded by Commissioner Buck to approve the Budget Variance and Marketing Incentive as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Buck offered assistance in speaking with Colonel Smith on obtaining military funding for the Runway 16/34 project.
- Commissioner Talcott thanked the Audit Committee members for their efforts.

PUBLIC COMMENTS:

- Dwight Holman commented on the Customs operation at the Airport.

Brad Talcott, Chair

John Faulkner, Secretary