

Draft ACIR Meeting Action Minutes 12-15-15

Time & Place of Meeting: Rainbow Room of Great Falls Civic Center 7:00 pm

Members Present: Kathryn Kruithoff, Liz Guidara, Kay Silk, Kathy Craig, and Susan Effertz

Financial Update: As of 12-1-15, treasury balance is same as last month: \$15,784.51.

October Meeting Minutes: Draft of minutes of October 27, 2015, was approved and adopted.

Old Business:

International Speaker Series—4:30 to 6:00 pm—change of venue starting January 9 to Celtic Cowboy upstairs meeting room

Speaker lineup:

January 9, 2016—Liz Guidara, Korean-Italian-U.S. military

February 6, 2016—There may be a speaker from Congo available. If so, the talk by E.J. Williams from St. Kitts in the West Indies will be rescheduled to a later date.

Speakers in November and December were grand, but larger number of audience participants is a goal, with ongoing effort to get the notices published.

Facebook page will be updated with latest speaker information.

International Festival planning update

Publicity to include KFBB live interview on January 8, 2016. Katie Widner will interview Kathryn Craig and Liz Guidara

Venue for event explored; may only need small venue for first year.

Where to prepare food in venue compliant with health department requirements:

—Ephran Duarte, President of the international student program at U of M, advises they use a industrial kitchen on campus, with assigned times to each food preparer and kitchen supervisor attending.

—Possible venues consider Skyline school or Extension Service of MSU facilities

Date of event still uncertain, maybe in fall of 2015 instead of April 2016

Friendship Force—Incoming Chinese delegation expected late June.

Hosting Update—Liz Guidara announced we are still waiting to learn whether appointment to host Open World delegation from Ukraine April 20, 2016, with theme of Use of New Technologies in Agriculture, has been secured.

Liz will email committee members when announcement comes through.

New Business:

Sub-Committee on Policies and Procedures—Proposed Bylaws Changes

Proposed update of Bylaws provided by Kay Silk was emailed to members by Kathryn Kruithoff on November 1.

Bylaws revisions after modification and approval of Great Falls legal counsel Sarah Sexe were emailed to members on November 24.

The Committee carried on a discussion of proposed Bylaws changes, including attempts to clarify what constitutes “good cause” for removal of a committee member, how the City Commission is to be notified about any vacancies, succession and duration of terms of officers, and compliance with requirements for election of officers.

Several editorial changes to the text were also suggested.

Record keeping requirements were discussed, and renewed effort to locate and assemble historical documentation of the Committee’s previous and ongoing activities will be carried out.

Motion was made by Kathy Craig, seconded by Susan Effertz, and approved by all members to accept the changes to Bylaws suggested by the City’s attorney.

Motion was made by Liz Guidara, seconded by Kathy Craig, and approved by all members that Kay Silk will seek the City attorney’s approval for a second review that will include also the changes recommended today by the Committee in our discussion.

After discussion of the correct procedures for election of officers, **the Committee affirmed by acclamation** that the current slate of officers empaneled during the Committee meeting of August 25, 2015, is correct, as follows:

Chairman—Kathryn Kruithoff

Vice-Chairman—Liz Guidara

Treasurer—Kay Silk

Secretary—Susan Effertz

Public Comment: No comment received.

Meeting Adjourned: Time of adjournment was 8:30 pm.

Documentation: These minutes are respectfully submitted by Susan J. Effertz.