

**GREAT FALLS TRANSIT DISTRICT  
BOARD MEETING MINUTES  
October 28, 2015**

**1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., October 28, 2015, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

**2 ROLL CALL AND ATTENDANCE**

**Members Present:**

Carl Donovan, Chairperson  
Ann Marie Meade, Vice Chairperson  
Laurel Gebo  
Ken Johnson  
Tim Braulick

**Others Present:**

Jim Helgeson, General Manager  
Nadine Hanning, Finance Manager  
Cathy Bresson, Administrative Asst.

**3. ADDITIONS TO AGENDA**

**4. MINUTES FOR: Board Meeting – September 23, 2015**

- Carl Donovan, Board Chairperson, asked for any corrections to the minutes of the September 23, 2015 Board meeting. No changes were noted.  
Minutes stand as approved.

**5. MANAGER’S REPORTS**

- a. Summary of System Status:
  - The Transit has received a list of requested material for the Triennial Review; this is due in December. The Triennial Review will take place next spring.
- b. Performance Indicators
- c. Ridership Reports
- d. Financial Reports
  - Nadine Hanning went through the July financial reports.

**6. CHECK REGISTER**

The September 19, 2015 through October 20, 2015 check register was presented for approval.

Carl Donovan, Board Chairperson, called for a motion to approve.  
Ann Marie Meade moved/Ken Johnson seconded. Motion passed.

**7. COMMITTEE REPORTS**

**a. Technical Advisory Committee of the MPO (TAC)**

- The committee did not meet.

**b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.**

- The committee did not meet.

**c. Great Falls TAC**

- The committee did meet, but not minutes are available.

**d. ADA Advisory Committee**

- The committee did not meet.

**8. UNFINISHED BUSINESS**

- a.** Tim Braulick, Board member, had questions from the Board work session three months ago. He questioned the Board Chairperson, Carl Donovan, as to why he was not included on the discussion of the General Manager's new contract and why he did not get to vote on the new contract. Carl Donovan said this would be discussed after the Board meeting in a closed meeting.

Tim Braulick then questioned the General Manager for statistics on past accidents as to why our insurance rates went up. Where the accidents caused by veteran drivers or the new drivers? Is Transit doing anything to get this corrected?

Jim Helgeson replied: You are welcome to come up to the main office anytime and go through the accident reports. Of the big pay out accidents, they were done by drivers who have worked here for at least ten years.

**9. NEW BUSINESS**

- a.**

**10. PUBLIC COMMENTS**

None

**11. DATE OF NEXT BOARD MEETING**

Work Session – Monday, November 16, 2015 at 7:00 p.m.

Board Meeting – Wednesday, November 18, 2015 at 7:00 p.m.

*\*Due to the Thanksgiving holiday, the November Board meetings will be Held one week earlier than normal.*

**12. ADJOURNMENT**

Adjourned at 7:10 p.m.

**ATTEST:**

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Carl J. Donovan, Chairperson

Date: \_\_\_\_\_