

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

August 25, 2015

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, August 25, 2015, at 1:00 PM in the Airport Board Room. Debra Evans called the meeting to order. Roll call was taken.

Board Members Present:	Michael Buck	Debra Evans	Debbie Goetze
	Dan Rooney	Richard Swensen	Brad Talcott (arrived at 1:20)

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

CONSENT AGENDA:

A motion was made by Commissioner Rooney and seconded by Commissioner Goetze to approve Consent Agenda A and B as follows:

Consent Agenda A

- a. Approval of Board Meeting Minutes from June 30, 2015
- b. Approval of Bylaw Committee Minutes from December 4, 2014 and August 17, 2015
- c. June Payroll checks totaling \$70,089.83 and July Payroll checks totaling \$100,974.72 (3 pay periods)
- d. June Maintenance & Operations checks #21547-21600 & 21602-21631 totaling \$307,040.19 & July Maintenance & Operations checks #21632-21691 totaling \$275,196.77
- e. Approve June Passenger Facility Charge totaling \$95,000.00 and July Passenger Facility Charge totaling \$60,000
- f. Financial Reports for June and July

Consent Agenda B

- a. Maintenance & Operations check – Talcott Construction #21601 totaling \$20,040.19

The motion passed unanimously with Commissioner Talcott abstaining from the discussion and vote.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- The Director will be traveling to see FedEx next week to discuss future plans such as deicing, lighting upgrades, building requirements and additional flights.
- We had a fantastic air show this summer with WWII airplanes, veteran attendees and the Senior Ambassador from the Russian Federation. A special thank you to General Livingston for his help with the event.
- We have fully estimated Northwest Energy's overcharge which comes to \$125,000 plus interest. We have proposed a plan for them to convert our parking lot, roadway and ramp lights to LED in exchange for the back billing. This change would produce an approximately 40% energy cost savings to the airport. If Northwestern Energy is interested, this topic will be brought to the Board for approval.

- The roadway project is going well and has had a great start. We have about 45 days of construction left.
- This Thursday starts the new schedule for Alaska. It will add an additional 20,000 seats into our market annually. There is some great pricing in place in conjunction with the new schedule and the Airport is launching a Canadian advertising campaign to help bolster numbers.
- We received the Demand/Capacity Analysis from the master plan this past week. The Board is welcome to review and comment on the document.
- We have an alternative for the MANG hangar to lower the roof height that will hopefully remedy the FAA's concern.
- We received a letter from the County amending some of the meeting and reporting procedures for public entities. Necessary changes will be made.

GENERAL BUSINESS:

Bylaw and Policy Revision

A motion was made by Commissioner Talcott and seconded by Commissioner Buck to approve the Bylaw and Policy Revisions as presented. The motion passed unanimously.

Holman Contract Extension -Staff recommends a motion to approve the Holman Contract Extension for 4 years as presented.

A motion was made by Commissioner Rooney and seconded by Commissioner Swensen to approve the Holman Contract Extension for 4 years as presented. The motion passed unanimously.

Director's Review- The board meeting was closed at 2:15 PM for a personnel issue. No action was taken. The meeting was reopened at 3:30 PM and the following business was conducted.

Director Compensation Recommendation.

A motion was made by Commissioner Talcott and seconded by Commissioner Buck to approve the Director Compensation Recommendation for a 2.5% increase to base wage effective June 1, 2015 and a one-time \$5000.00 bonus. The Director's contract will also be extended 2 additional years to expire May 2019. The motion passed unanimously.


AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioners Talcott, Buck and Goetze all complimented the Warbird event.
- Commissioners Rooney and Evans both complimented the Director's performance and thanked him for his effort.

PUBLIC COMMENTS:

- None


 Brad Talcott, Chair


 John Faulkner, Secretary

Great Falls International Airport Authority

Board Meeting ~ 08/25/2015

NAME	REPRESENTING
Brad Livingston	Citizen
Johnnie P. ...	Holman
FRED LELACHEUR	MORRISON-MAIERLE
Dwight Holman	HAC
BOB KELLY	CITY COMMISSIONER

