

**GREAT FALLS TRANSIT DISTRICT  
BOARD MEETING MINUTES  
August 26, 2015**

**1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 6:45p.m., August 26, 2015, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

**2 ROLL CALL AND ATTENDANCE**

**Members Present:**

Carl Donovan, Chairman  
Ann Marie Meade, Vice Chair  
Laurel Gebo  
Ken Johnson  
Tim Braulick

**Others Present:**

Jim Helgeson, General Manager  
Nadine Hanning, Finance Manager  
Cathy Bresson, Administrative Asst.

**3. ADDITIONS TO AGENDA**

**4. MINUTES FOR BOARD MEETING, July 22, 2015 MEETING**

- Carl Donovan, Board Chair, asked for any corrections to the minutes of the July 22, 2015 Board meeting. No changes were noted. Minutes stand as approved.

**5. MANAGER'S REPORTS**

a. Summary of System Status:

- We started a new training session for three fixed route drivers.
- We have a piece of legislation in Congress to tie onto the new highway bill that we are hoping gets passed for small urban. The bill would allocate \$1.25 million to every state for small urbans. For Montana there are only three small urbans, so it would greatly help us.

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

- Nadine Hanning went through the July financial reports.

**6. CHECK REGISTER**

The July 16, 2015 through August 21, 2015 check register was presented for approval. Carl Donovan, Board Chair, called for a motion to approve. Laurel Gebo moved/ Ann Marie Meade seconded. Motion passed.

**7. COMMITTEE REPORTS**

**a. Technical Advisory Committee of the MPO (TAC)**

- The committee did meet and passed the unified plan of projects and some sidewalk infill projects. We encouraged the PCC to do so as well.

**b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.**

- The committee did meet and passed all the plans the TAC passed on to them.

**c. Great Falls TAC**

- The committee did not meet. Next meeting will be held October 15<sup>th</sup> at 10:00 am At the Transfer Center.

**d. ADA Advisory Committee**

- No meeting was held.

**8. UNFINISHED BUSINESS**

**a. Approve the FY 2016 Budget.**

**9. NEW BUSINESS**

**a. Resolution No. 128 – FY 2016 Regular & Permissive Medical Mill Levies.**

Per Montana State Statutes, the mill levies must be set within 45 days of receipt of Certification of Taxable Valuation from the Montana Department of Revenue. On August 4, 2015 Great Falls Transit District received the 2015 Certified Taxable valuation, \$84,717,013.

Carl Donovan, Board Chair, asked for a motion to approve Resolution No.128 setting the regular and permissive medical Mill levies for fiscal year 2016 at 19.61 mills.

17.89 mills	Great Falls Transit District
<u>1.72 mills</u>	Permissive Medical Levy
<b>19.61 mills</b>	<b>Total Mill Levy</b>

Laurel Gebo moved/Ann Marie Meade seconded. Motion approved.

**b. FY 2016 Budget.** Great Falls Transit District sets a budget on a yearly basis, which runs from July 1<sup>st</sup> through June 30<sup>th</sup>.

Carl Donovan, Board Chair, asked for a motion to adopt the FY16 budget as presented.

Ann Marie Meade moved/Ken Johnson seconded. Motion approved.

The Board reserves the right to amend the budget as revenue and expenses are subject to change.

**10. PUBLIC COMMENTS**

Shyla Patera commended the Board for passing the FY16 budget and the Mill Levies. Shyla then asked management about the new software for Paratransit. Said it is hard to get through to dispatch to schedule rides and is hoping this gets easier as the dispatchers get use to the new programs.

Jim Helgeson, general manager, explained that once the whole system is in place, it should Stream line the system and make things easier.

Brad Livingston said this was his first meeting and wanted to compliment the Board on the professionalism of the Board. He did not realize we were only one of three transit districts in the state. What are the other two cities?

Jim Helgeson, general manager, explain how the different transit systems are broke down and there are actually 38 systems in Montana. There are three small urban transit systems, which are Great Falls, Billings and Missoula

**11. DATE OF NEXT BOARD MEETING**

Work Session – Monday, September 21, 2015 at 7:00 p.m.

Board Meeting – Wednesday, September 23, 2015 at 7:00 p.m.

**12. ADJOURNMENT**

Adjourned at 6:53 p.m.

**ATTEST:**

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Carl J. Donovan, Chairman

Date: \_\_\_\_\_