

**GREAT FALLS TRANSIT DISTRICT
BOARD MEETING MINUTES
March 25, 2015**

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00p.m., March 25, 2015, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2. ROLL CALL AND ATTENDANCE

Members Present:

Ann Marie Meade, Vice Chair
Laurel Gebo
Ken Johnson
Tim Braulick

Member Absent:

Carl Donovan, Chairman

Others Present:

Jim Helgeson, General Manager
Nadine Hanning, Finance Manager
Cathy Bresson, Administrative Asst.

3. ADDITIONS TO AGENDA

- None

4. MINUTES FOR BOARD MEETING, February 18, 2015 MEETING

- Ann Marie Meade, Vice Chair, asked for any corrections to the minutes of the February 18, 2015 Board meeting. Minutes stand as approved.

5. MANAGER'S REPORTS

a. Summary of System Status:

- Jim gave an update on Senate Bill 180, which is the Trans-Ade bill. This is money for elderly and disabled transportation.
- April 8 – 10 is the MTA Spring conference held in Great Falls.
- A software training class will be held on April 7, for new Paratransit software.

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

- Nadine Hanning, Finance manager, presented her reports to the Board.

6. CHECK REGISTER

The February 14, 2015 through March 20, 2015 check register was presented for approval.

Ann Marie Meade, Vice Chair, called for a motion to approve. Laurel Gebo moved/ Ken Johnson seconded. Motion passed.

7. COMMITTEE REPORTS

a. Technical Advisory Committee of the MPO (TAC)

- Did meet and went over a few administrative changes in the Transportation Improvement Plan, none of which involve GF Transit.

b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization. (MPO)

- did not meet

c. Great Falls TAC

- The committee did meet. Minutes have not been sent to GFTD as of this meeting.

d. ADA Advisory Committee

- did not meet.

8. UNFINISHED BUSINESS

a. Can of Food (to the GF Food Bank) for a free ride.

Tim Braulick, Board member, said this had been discussed at the Board Work Session. It was agreed to hold the event on April 22nd, 23rd, & 24th. These dates coincide with Earth Day. Tim Braulick was able to get 14 milk crates for the buses. Laurel Gebo moved we do the “Free ride for a can of Food” drive on April 22, 23, & 24 in conjunction with Earth Day. Ken Johnson seconded. The motion was passed.

9. NEW BUSINESS

a.

10. PUBLIC COMMENTS

Mrs. Sanchez, once again, came to the meeting to let the Board know how unhappy She is with the staging of the buses at the end of their routes. This staging takes place at the intersection of 3rd Avenue S. & 57th Street. Mrs. Sanchez’s house is also on the corner of 3rd Avenue S. & 57th Street. She had a question as to if and when it could be moved. The General Manager, Jim Helgeson, explained there were new plans for the buses to stage at the new development on 10th Avenue S. & 57th Street. We should know sometime in June of this year.

Linda Huddleston read a letter to the Board on The Just Cause Standard. Linda then asked Ann Marie Meade, Vice Chair, standing in for Carl Donovan, Chair, when Jim Helgeson’s Contract was up for renewal, how long it was good for and what his annual wages are.

11. DATE OF NEXT BOARD MEETING

Work Session – Monday, April 20, 2015 at 7:00 p.m.

Board Meeting – Wednesday, April 22, 2015 at 7:00 p.m.

12. ADJOURNMENT

Adjourned at 7:24 p.m.

ATTEST:

Carl J. Donovan, Chairman