

**Great Falls Public Library
Board of Trustees
Tuesday, September 15, 2015
4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Judy Riesenber, Ms. Mary Ellen Kropp, Ms. Dea Nowell, Ms. Mary Brinkley and Mr. Mitch Tropila

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe

GUESTS PRESENT: Brad Livingston

Ms. Riesenber called the meeting to order at 4:30 p.m.

I. CONSENT ITEMS

Mr. Tropila asked if the extra revenue the library will receive in taxes this FY will show in up in the Income Statement's Revenue Report. Ms. Mora said yes it will show up in the Income Report under the *Taxes Revenue*.

Ms. Brinkley was surprised how much revenue we collect in *Overdue Fines*. Ms. Mora noted that all patrons are given a 3 day email reminder before they are actually late.

Mr. Tropila moved and Ms. Nowell seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Mr. Tropila asked about the OCLC charge to which Ms. Mora responded this was our annual fee we pay for access to downloadable bibliographic records and is used also for ILL.

Ms. Brinkley moved and Ms. Nowell seconded the motion to approve the operating vouchers as presented. MOTION . . . passed unanimously.

III. DIRECTOR'S REPORT

Ms. Mora started her report by stating the front walkway has been repaired again to eliminate the tripping hazard caused by part of the plaza concrete work sinking.

Angela Clever resigned and took a library position in Polson and is already gone. Nola Huey has also resigned and her final day is today as our Youth Services Librarian. We will fill Angela's position by offering it to previous library clerks (in seniority order) that had their hours cut due

to the budget last year. Nola's position has been advertised and closes October 2 for the first review of applicants. Sue Sargent will fill in until we find a replacement. Ms. Riesenberg, Ms. Nowell, and Ms. Brinkley complimented Nola Huey on her work at the library.

October 4th will be our first Sunday opening from 1:00 p.m. – 5:00 p.m. As in the past we will be open Sunday afternoons October – May. We've already received a lot of positive feedback from the public about being open on Sundays.

The City Commissioners would like to meet with the Board, Ms. Mora, along with the City Manager to discuss library operations. It will be an informal meeting with questions and answers that will enable the Commissioners to gain a fuller understanding of how the library operates. The Board would like to try for November 17th at 5:30.

Brought up the rules for public meetings and noted the quorum rule. We cannot hold the meeting if we do not have a quorum. Mr. Livingston asked if they had to be present or could we contact them by phone. We are able to conduct the meeting if we can get the board member on the phone.

IV. CHAIRMAN'S REPORT

None.

V. BOARD REPORTS

Mr. Tropila attended the Foundation and Library Board Summer function on August 27th and said it was good. Ms. Mora explained that every year the two boards get together informally.

Mr. Tropila attended Debbie's Book Club that she hosts here at the library and she had 4 new attendees to equal 10 participants.

Mr. Tropila thanked Mr. Livingston for his donation.

Mr. Tropila asked about the partial staff minutes that explained one patron was rude and upset the other patron. Ms. Mora said the patron seemed to be upset by the other patron's military uniform and she went home changed and came back. It was an unfortunate incident that Susie handled well.

Mr. Tropila asked about the County Budget and if we will be receiving more revenue. Ms. Mora stated we will be receiving \$28,000 more and Belt and Cascade will each receive \$6,000 due to property value increases and protested taxes. Mr. Tropila asked if she knew how much was from property value increases and how much was from protested taxes; she did not have that information provided to her.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

None.

VIII. PROPOSALS FROM TRUSTEES

None.

IX. PUBLIC COMMENT

Mr. Livingston donated to the library instead of buying political signs for his City Commission Election. The Board thanked him.

Ms. Brinkley noted it was interesting to see that Bill Rammer specifically gave a donation for the *New Yorker*. Ms. Mora mentioned that the Marshall Orthodontics' Family donates \$1500 each year to help with Summer Reading costs and wants to be sure this partnership continues with the new librarian. Mr. Livingston also noted that Great Falls is a very generous community.

X. ADJOURNMENT

Ms. Riesenbergr adjourned the meeting at 4:55 p.m.