

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

May 26, 2015

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, May 26, 2015, at 1:00 PM in the Airport Board Room. Brad Talcott called the meeting to order. Roll call was taken.

Board Members Present:	Michael Buck	Debra Evans	Debbie Goetze
	Sean Hoven	Richard Swensen	Brad Talcott

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

CONSENT AGENDA:

A motion was made by Commissioner Hoven and seconded by Commissioner Buck to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from April 28, 2015
- b. Approval of Finance Committee Meeting Minutes from May 20, 2015
- c. Payroll checks totaling \$69,506.52
- d. Maintenance & Operations checks #21410-21480 totaling \$245,270.00
- e. Approve Passenger Facility Charge totaling \$70,000.00
- f. Financial Reports for April

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- Thank you to the Board for their commitment to the Airport and taking the time for the board retreat this morning.
- Last Friday the tower contacted the Airport in regards to a line of sight problem with a new hangar at MANG. A 7460 was not submitted for this project. Staff will work with MANG and the FAA to see what mitigations can be found.
- Last week, we had a good meeting with a potential developer for the second Avmax paint hangar and will have another interview next week.
- There are a couple of public meetings this week. A Part 150 meeting will be Wednesday, May 27th at 6:00 PM at the Airport. There is an I-15 Corridor meeting on May 28th at 6:00 PM in the Gibson Room at the Civic Center. There is also a Runway Safety Meeting on May 28th at 6:00 PM at the new Snow Removal Building.
- Jump Start is next week. This is the last of the airline service conferences that we will attend.
- Lara attended the ICSC conference in Las Vegas last week. Overall there were some positive meetings and contacts made that will be followed up within the next weeks and months.

- Holman Aviation has requested the board to consider extending their lease in return for the ramp investment they will be making in August. You will see this item on the June Work Session Agenda.

GENERAL BUSINESS:

2015-16 Operating Budget -Staff recommends a motion to approve the 2015-16 Operating Budget as presented.

A motion was made by Commissioner Swensen and seconded by Commissioner Evans to approve the 2015-16 Operating Budget as presented. The motion passed unanimously.

Parking lot Fog Seal Phase I -Staff recommends a motion to approve the Parking Lot Fog Seal Phase I project for \$65,000 as presented.

A motion was made by Commissioner Evans and seconded by Commissioner Hoven to approve the Parking lot Fog Seal Phase I project for \$65,000 as presented. The motion passed unanimously.

Acquire Maintenance Vehicle -Staff recommends a motion to approve Acquiring a Maintenance Vehicle not to exceed \$30,000 as presented.

A motion was made by Commissioner Goetze and seconded by Commissioner Buck to approve Acquiring a Maintenance Vehicle not to exceed \$30,000 as presented. The motion passed unanimously.

Acquire UTV with Plow -Staff recommends a motion to approve Acquiring a UTV with Plow not to exceed \$20,000 as presented.

A motion was made by Commissioner Buck and seconded by Commissioner Evans to approve Acquiring a UTV with Plow not to exceed \$20,000 as presented. The motion passed unanimously with Commission Hoven abstaining from the discussion and vote.

Completion of ValuPark Lot -Staff recommends a motion to approve Completion of the ValuPark Lot as presented.

A motion was made by Commissioner Swensen and seconded by Commissioner Goetze to approve Completion of the ValuPark Lot not to exceed \$350,000 as presented. The motion passed unanimously.

Acceptance of Bids/Entry and Exit Project -Staff recommends a motion to approve Acceptance of Bids/Entry and Exit Project as presented.

A motion was made by Commissioner Swensen and seconded by Commissioner Goetze to approve United Material's Bid for the Entry and Exit Road Project, not to exceed the previously approved budget amount, as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- None

PUBLIC COMMENTS:

- None

Brad Talcott, Chair

John Faulkner, Secretary