

**Great Falls Public Library**  
**Board of Trustees**  
**Tuesday, September 16, 2014**  
**4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Judy Riesenbergs, Ms. Mary Brinkley, Ms. MaryEllen Kropp, and Ms. Dea Nowell

BOARD MEMBERS ABSENT: Mr. Mitch Tropila

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe.

GUESTS PRESENT: None.

Ms. Riesenbergs called the meeting to order at 4:30 p.m.

**I. CONSENT ITEMS**

Ms. Nowell requested that the August minutes be revised to reflect that Korri Shupe was not present at the meeting. Ms. Brinkley asked what the library volunteers do here and if she could possibly get a project for her office on Make A Difference Day if her coworkers were interested. Ms. Mora stated that the majority of the volunteers here work in the MT Room with the Genealogy Society and to let Ms. Mora know if her coworkers are interested in doing a project here for Make A Difference Day and we'll check with department heads for projects.

Ms. Kropp moved and Ms. Brinkley seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

**II. OPERATING VOUCHERS**

Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the consent items as presented. MOTION...passed unanimously.

**III. DIRECTOR'S REPORT**

Ms. Mora started her report by discussing the deteriorating steps to the book drop in the alley. They need to either be replaced or redesigned. We are in the process of getting quotes for lowering the book drop so cars can pull up to it. We may have to look at just replacing the steps due to some concerns about the approach of the drop.

Kristal Kuhn, the City's Emergency Management Planner, will be here on September 26 to present a session on Hands Only Bystander CPR. The session will be 8:30-9:30 a.m. and if you're interested in attending to let Kathy know. Ms. Brinkley asked if this was the CPR of the future and Kathy was not sure but will get more information the day of training.

We will begin another series of TEDx this fall. This packet has the schedule. In the future Kathy would like to see us add a children's TEDx presentation.

We have had inquiries from the public to when we plan on starting the next computer classes but we do not have any planned at this time due to our new library schedule of Mondays closed. That was the best night to offer them because the library closed by 6:00 p.m. and it wasn't a

weekend night. The only other days we close by 6:00 are Friday and Saturday night and we don't feel attendance would be very good. We hope to be able to continue that valuable service at some time in the future.

We have a number of staff members attending the Montana State Library's Fall Workshop this month. The library does not have any traveling budget this fiscal year for staff and we appreciate and applaud those employees' dedication to attend on their own to further their library knowledge.

#### IV. CHAIRMAN'S REPORT

None.

#### V. BOARD REPORTS

Ms. Brinkley commented on the following from Ellen's Blog:

- Liked the comment that our library was in the top 10 of 263 libraries she had visited.
- Ms. Kropp asked where the sheet music for patrons to borrow was located (it's on the second floor.)
- Asked what the Kids Science Lab is. During summer reading the Kids Computer Lab was labeled that to mirror the program theme.
- Also asked about the blogger not being able to get a t-shirt because we were out of her size. Kathy noted we reorder library store supplies as needed but the t-shirts have not been a very good selling item.

Ms. Brinkley commented on the following:

- Noted that allowing the EMT's to use our meeting room for interviews was a great way to utilize our room. Kathy stated that a variety of people/organization use our meeting space and just have to make reservations with the staff on the second floor.
- Asked Kathy when she attends the City Department Head meeting how long are they typically and if it was generally a cordial environment. Kathy stated most meetings last an hour or less and that staff all gets along well.
- Asked if our patrons are mostly well behaved. Kathy responded by stating yes, most of our patrons are well behaved but we do have issues that arise with some which is why we have a Patron Behavior Policy.

#### VI. OLD BUSINESS

None.

#### VII. NEW BUSINESS

Ms. Mora said the two things the revised Patron Behavior Policy addresses is to include electronic cigarettes or any other smoking devices to not be allowed in the library, and that we require patrons to be fully clothed including shoes as that has been an issue at times during summer.

Ms. Kropp moved and Ms. Brinkley seconded the motion to approve the Patron Behavior Policy as presented. MOTION . . . passed unanimously.

#### VIII. PROPOSALS FROM TRUSTEES

None.

IX. PROPOSALS FROM OTHERS

None.

X. ADJORNMENT AT 5:00 P.M.