

Director's Report
Great Falls Public Library Board of Trustees Meeting
June 16, 2014

1. Your packet contains the **budget** that has been presented to the City Manager. It will be presented to the City Commission at the July 1 work session. As you know, a press release has gone out to the media and we are in the process of informing patrons, including all city bookmobile stops.
2. With the library closing on Mondays, we will need to determine a new day of week for the **library board meeting** for a time when the building is open to the public. In the early 1990s, the library was closed Sundays and Mondays and the board meeting was held on the third Tuesday of the month at 4:30. We can discuss whether that or another day would work for you. The bylaws will also need to be revised to reflect the change.
3. In addition, our **holiday schedule** will need to be adjusted. Since we will be closed on September 1, staff will need to have another day off for their holiday. Given that it is so difficult to assign individual days off in place of September 1, I am proposing that the library be closed on August 30, the Saturday preceding the holiday.
4. At the last meeting, you requested more information on how often we do **proctoring** services and out of area **research** requests. Proctoring is done an average of 10 times a month and we receive an average of 12 research requests per month. The recommendation to the board is that proctor fees and out of area research fees both be set at \$10.00.
5. We have had very good attendance at our **Civil War 150th Anniversary** series of events. As of June 7, we hosted 7 events with 493 people attending. The series will conclude on Thursday, June 19.
6. Our **Summer Reading Program** is in progress and as of June 10 we had 176 kids and 2 young adults participating. We had 63 kids at the first summer reading program. This year Central Montana Radio has donated a bike as the grand prize, to be awarded at the final party on August 7.