



## *GFIAA Board Meeting Notice*

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### **Board Retreat:**

**Tuesday, April 29, 2014 at 10:00 AM**

### **Board Meeting:**

**Tuesday, April 29, 2014 at 1:00 PM**

### **Work Session:**

**Immediately following the Board Meeting.**

**These meetings will be held in the Prairie Room  
on the 2<sup>nd</sup> floor of the terminal.**



# **Great Falls International Airport Authority**

## **Board Retreat 2014**

**April 29<sup>th</sup> at 10:00 am-12:15 pm**

- **Airport Master Plan Session (45 minutes)**

The master plan is our 20-year vision for terminal, roadway and general aviation development at GTF. The study will help us preserve the land we need for each of these functions and identify the infrastructure that must be developed to support future growth. Our consulting team will discuss the major questions that will be addressed in each of these areas and the tangible deliverables we will get from the study.

- **State of the Airport Industry/Airline Update (30 minutes)**

Each year we provide an update on trends in our core business. Approximately 80% of airport revenue is derived from passenger airline activities. This session will discuss major industry trends and we will also review the status of current and potential airlines.

- **Bylaw and Policy Review Preparation (20 minutes)**

This segment will include assigning Board members to committees for the purpose of reviewing Authority Bylaws and Policies as needed. Please review the policies prior to the meeting and if you feel a policy topic is missing; bring that topic to the meeting for assignment. The goal will be to end the session with necessary policies assigned to committees.

- **Optional Tracks**

It appears we have an extra 30 minutes in the current schedule. I think we should preserve the time in case there is more discussion than expected on any of the prior items. If we do have extra time, we can offer Board members their choice of:

1. Airport tour: Rod will take Commissioners on a quick tour of the Airport including major tenants, airfield lighting demonstration and our new snow equipment building.
2. Airline Rates & Charges Model: Several board members have commented that you would like to see the actual model used to set our landing fees and terminal rents. If you really mean it, you can sit on a demonstration of the model by John.
3. Feel free to suggest an alternative topic that you would like to see presented instead.

# Great Falls International Airport Authority Board Meeting Agenda

April 29, 2014

		<b>Call To Order</b>	Chair
		<b>Pledge of Allegiance</b>	Board
		<p>The <b>MISSION</b> of the GFIAA is to optimize transportation services &amp; development in our region.</p> <p>The <b>VISION</b> of the GFIAA is to maximize the airport's benefit to our region.</p>	
		<b>Consent Agenda:</b> The consent agenda is made up of routine day to day items that require Board action, but do not appear to have a significant public impact. Items may be pulled from the consent agenda for separate discussion/vote by any board member. <ul style="list-style-type: none"> <li>a. Approval of Board Meeting Minutes from 3/25/14 &amp; Audit Committee Minutes from 4/22/14</li> <li>b. Payroll checks totaling \$83,975.57</li> <li>c. Maintenance &amp; Operation checks #20385-20408, 20410-20446, 20448-20458 totaling \$261,965.38</li> <li>d. Maintenance &amp; Operation checks #20409 &amp; 20447-Talcott Construction totaling \$267,547.70 (Commissioner Talcott Abstains)</li> <li>e. Approve Passenger Facility Charge totaling \$92,000.00</li> <li>f. Financial Reports for March</li> </ul>	Chair
		<b>Director's Report (Information)</b>	Director
		<b>Capital Funding Plan (Information)</b>	
	1	<b>Front Range Aviation Lease (Action)</b>	Director
	2	<b>Development of General Aviation Taxilane (Action)</b>	Director
		<b>Airport Authority Board - Comments</b>	Board
		<b>Public Comment</b>	Public
		(Please come to the podium and state your name and address for the record)	
		<b>Adjournment</b>	Chair

Welcome and please remember that this board appreciates participation from the public. If you have comments throughout the board meeting or work session, please come to the microphone, state your name and address and your comments will be heard.

# Great Falls International Airport Authority Work Session Agenda

April 29, 2014

The **MISSION** of the GFIAA is to optimize transportation services & development in our region.

The **VISION** of the GFIAA is to maximize the airport's benefit to our region.

		<b>Call To Order</b>	Chair
	1	<b>AIP 60 Grant Application for RSIP</b>	Director
	2	<b>2014-15 Operating Budget</b>	M. Kerley
		<b>Request for Items to be Added to Agenda</b>	Chair
		<b>Airport Authority Board - Comments</b>	Board
		<b>Public Comment</b>	Public
		<i>Please come to the podium and state your name and address for the record.</i>	
		<b>Adjournment</b>	Chair

Welcome and please remember that this board appreciates participation from the public. If you have comments throughout the board meeting or work session, please come to the microphone, state your name and address and your comments will be heard.