

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY  
BOARD MEETING MINUTES**

**May 27, 2014**

**CALL TO ORDER**

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, May 27, 2014, at 1:00 PM in the Airport Board Room. Brad Talcott called the meeting to order. Roll call was taken.

Board Members Present:            Deb Evans                    Debbie Goetze  
                                         Sean Hoven                 Dan Rooney  
                                         Richard Swensen         Brad Talcott

Staff Present:                         John Faulkner             Rod Hall  
                                         Maria Kerley                 Lara Tait

**CONSENT AGENDA:**

**A motion was made by Commissioner Hoven and seconded by Commissioner Evans to approve the Consent Agenda as follows:**

- a. Approval of Board Meeting Minutes from April 29, 2014
- b. Payroll checks totaling \$71,083.48
- c. Correction for 4/29/14 Consent Agenda - remove checks #20456-20457.  
*Check numbers were out of sequence and included in March's consent agenda with no monetary value.*
- d. Maintenance & Operations checks #20459-20538, 20456-20457 totaling \$307,133.75
- e. Approve Passenger Facility Charge totaling \$80,000.00
- f. Financial Reports for April

**The motion passed unanimously.**

**DIRECTOR'S REPORT:**

Director Faulkner reported on the following:

- 2013 round trip ticket prices were reviewed showing a 4% decrease over last year. Over the past 5 years, average ticket prices in Great Falls have decreased 22%!
- Frontier begins service this Thursday night with an inbound flight. We have a little painting left to do but the loading bridge is ready to use and we are ready for their arrival.
- The runway safety team met last week to discuss the C130's and how their arrival changes the environment at GTF.
- Lara gave an overview of her trip to the ICSC RECon conference last week.
- The capital plan and change orders were reviewed.

## **GENERAL BUSINESS:**

**AIP 60 Grant Application for RSIP** - Staff recommends a motion to approve the AIP 60 Grant Application for RSIP as presented.

**A motion was made by Commissioner Evans and seconded by Commissioner Goetze to approve the AIP 60 Grant Application for RSIP as presented. The motion passed 5 (Rooney, Goetze, Swensen, Evans, Talcott) to 1 (Hoven).**

**2014-15 Operating Budget** - Staff recommends a motion to approve the 2014-15 Operating Budget as presented.

**A motion was made by Commissioner Swensen and seconded by Commissioner Rooney to approve the 2014-15 Operating Budget as presented. The motion passed unanimously.**

Before the meeting was closed, the 1<sup>st</sup> item on the work session agenda, Avmax Roof Update, was discussed in order for audience members to participate and leave without having to wait around for a closed session.

**Director's Review-** The board meeting was closed at 2:00 PM for a personnel issue. No action was taken. Peter Johnson from the Tribune did request that the meeting remain open. The meeting was reopened at 3:35 PM and the following business was conducted.

### **Director Compensation Recommendation.**

**A motion was made by Commissioner Swensen and seconded by Commissioner Rooney to approve the Director Compensation Recommendation for a 4% increase to base wage and a one-time \$5000 bonus. The motion passed unanimously.**

## **AIRPORT AUTHORITY BOARD COMMENTS:**

- Commissioner Hoven stated that he was happy to have Director Faulkner with the Airport.
- Commissioner Swensen agreed with Commissioner Hoven's comments.
- Commissioner Evans stated that the board was very pleased with John's performance and thanked him on behalf of the Board.

## **PUBLIC COMMENTS:**

- Dwight Holman stated that he had spoken with a once critic of the airport who is now very complimentary towards John.
- Steve Brown thanked John for his hard work and stated that he is excited for what's next.

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Brad Talcott, Chair

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John Faulkner, Secretary