

**Great Falls Public Library
Board of Trustees
Monday, May 19, 2014
4:30 p.m.**

BOARD MEMBERS PRESENT: Mr. Mitch Tropila, Ms. Mary Brinkley, Ms. MaryEllen Kropp, Ms. Judy Riesenber, and Ms. Dea Nowell

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe.

GUESTS PRESENT: None.

Ms. Riesenber called the meeting to order at 4:29 p.m.

I. CONSENT ITEMS

Mr. Tropila moved and Ms. Brinkley seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Mr. Tropila asked what Cengage Learning is on the Vendor Report. Ms. Mora told him it's one of the publishers we purchase from.

Ms. Nowell moved and Mr. Tropila seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

III. DIRECTOR'S REPORT

Ms. Mora began her report by informing the board that she had attended the AAUW Award Luncheon on May 3 and they presented the library with a check for \$1000. In addition they recognized the library and our staff for being an outstanding community asset. Lynn Allison of AAUW gave a very moving speech about all that the library and its staff do for our citizens.

The Foundation Board has approved their upcoming budget for April 2014-March 2015 fiscal year. We will see some increase in funding from the Foundation in the upcoming fiscal year.

We will discontinue using the ILL courier, Critelli Courier, beginning July 1. Effective on July 1, their rates will increase and given the small amount of savings we have seen since January 2012 (approx.. \$473) it will be more expensive than the postal service. Mr. Tropila asked if the State Library is going to include in their budget money to help offset the courier fee. Ms. Mora doesn't think so at this time.

Our first Little Free Library went into the ground this week at Russell Park. Neighbors, Park & Recreation Director Marty Basta and our builder, Pat Carroll were on site May 15 to dedicate the library.

We are still working on our budget. At this point, we will have to close Sunday and Monday and reduce staffing to try and get to a balanced budget. Ms. Brinkley complimented Korri for her hard work on the budget.

The Friends of The Library book sale concluded on Sunday. We don't have any figures yet as to how they did but they seemed busy.

IV. CHAIRMAN'S REPORT

V. BOARD REPORTS

Mr. Tropila asked if the drop in the payroll on the budget sheets included in the packet was due to closing on Sundays and Mondays. Ms. Mora confirmed that is what the decrease is.

Mr. Tropila commented the following:

- If the sale of the dams goes through our electricity will increase about \$1548 from what we have budgeted for FY2015.
- Asked if August 7th was the summer reading party and if they would need Dunk Tank volunteers again. Ms. Mora confirmed both.
- Asked if we had anymore vandalism. Thankfully we haven't had any more vandalism.
- Recommends attending Deb's Saturday Book Group. Ms. Riesenber commented that she was at a party at the home of the author of the book *I Shall Not Hate*, in Toronto.

Ms. Brinkley noted she liked the summer reading activities are titled Birth – 5th grade.

VI. OLD BUSINESS

VII. NEW BUSINESS

It was decided after much discussion of the various Library Fees to hold off on raising the Proctor Service Fees and Out of State Reference Fees until further information was gathered on both.

Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the Notary Service Fee \$3.00 per transaction, Computer Printouts B&W \$0.15, and all Interlibrary Loans \$3.00.

MOTION . . . passed unanimously.

VIII. PROPOSALS FROM TRUSTEES

IX. REPORTS FROM OTHERS

X. ADJORNMENT AT 5:15 P.M.