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Great Falls Tourism Business Improvement District

Minutes; BOD meeting

10am – Thursday, May 22, 2014

Holiday Inn – 1100 5th St South

May 22 2014

Facilitator: Robert Dompier - Chair

Minutes: Karen Venetz – Administrative & Marketing Director

Board members present: Robert Dompier, Becky Amaral Miller, Malissa Hollan, David Buckingham

Board members absent: Sandra Johnson Thares and Scott Shull

Quorum present: Yes

Guests: Carol Lindseth

Meeting called to order: 10:02am

Approval of minutes: Minutes of May 15, 2014

- The minutes of May 15, 2014 were reviewed
- A motion was made to accept the minutes as presented, the motion was seconded. The motion carried

Approval of financial report: Finance report as of March 31, 2014 and April 31, 2014

- The financial report for April 31, 2014 was reviewed.
- A motion was made to accept the minutes as of April 31, 2014 as presented. The motion was seconded. The motion carried
- Since everything reconciled in the April report the March report was not reviewed. Ms Hollan signed the un-audited April report in place of Scott Shull

Public comment on agenda items:

Agenda items:

- Nomination of board of director to fill vacant seat
 - The board of directors reviewed the application received for the vacant director position
 - A motion was made to accept the application of Scott Arensmeyer and recommend to the City Commission that Scott Arensmeyer be appointed to fill the vacant position through June 30, 2015. The motion was seconded. The motion carried with unanimous consent.
- Review of FY-15 marketing plan and budget
 - The board of directors reviewed the draft plan. Since two members were absent the board decided to call a special meeting to review in further detail. Ms. Venetz will send out a request to the board members for a special meeting to review the plan in detail. Ms. Thares had emailed her spell check and grammar corrections.
 - A motion was made to accept the correction Ms. Thares had recommended. The motion was seconded. The motion carried.
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Checks issued: Checks were signed by those with signature privilege.

Meeting adjourned: 11:15am

Next meetings:

May 2014	June 23014	July 2014	August 2104
May 15, 2014 – grant requests 1pm at the Holiday Inn	June 19, 2014 – grant requests 1pm at the Holiday Inn	July 17, 2014 – grant requests 1pm location TBD	August 21, 2014 – grant requests 1pm location TBD
May 22, 2104 – BOD meeting at 10am at the Holiday Inn.	June 26 th – BOD meeting 10am at the Holiday Inn – last meeting of FY-14	July 24, 2014 – BOD meeting 10am – location TBD	August 28, 2014 – BOD meeting 10am location T^BD