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**Great Falls Tourism Business Improvement District**  
**Minutes ; Special BOD meeting**  
**1:00 pm to 2pm – Thursday, April 3rd**  
**Great Falls Development Authority – US Bank building – 300 Central Avenue, Suite 406**

Chair	Secretary/Treasurer	Date
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April 3, 2014

**Facilitator:** Scott Shull, Vice-chair

**Minutes:** Karen Venetz – Administrative & Marketing Director

**Board members present:** Sandi Johnson Thares, Malissa Hollan, Scott Shull and David Buckingham

**Board members absent:** Robert Dompier and Becky Amaral Miller

**Quorum present:** Yes

**Guests:** Carol Lindseth and Brett Doney

**Meeting called to order:** 1:05pm

**Approval of minutes:** Minutes will not be reviewed

**Approval of financial report:** Finance report will not be reviewed

**Public comment on agenda items:** None

**Agenda items:**

- **Visitor Information Center**
  - The TBID, CVB and GFDA have been working on a proposal to submit to the City to keep the VIC open. The TBID Board was presented with a proposal of commitment developed by the GFDA.
    - 3-year guarantee from core partners:
      - \$20,000 for the CVB
      - \$10,000 from the TBID
      - \$5000 from the GFDA
    - A motion was made to fund the VIC with 3-year guarantee of \$15,000, the motion was seconded. The motion passed with unanimous consent.
      - Discussion. The board members discussed that \$15,000 was a fair amount, so if the CVB decided to remain at their \$16,000 commitment that they have been paying to support the VIC for several years would be easier on their annual budget.

**Checks issued:** Checks were signed by those with signature authority

**Meeting adjourned:** 1:49pm

**Next meetings:**

March 2014	April 2014	May 2014	June 2014
March 20, 2014 – no meeting, Calgary and WAW	April 3, 1-2pm at the GF Development Authority	May 15, 2014 – grant requests 1pm at the Holiday Inn	June 19, 2014 – grant request 1pm at the Holiday Inn
March 27, 2014; 1pm at the Holiday Inn – BOD meeting	April 17, 2014 – grant requests, 1pm at the Holiday Inn	May 22, 2104 – BOD meeting at 10am at the Holiday Inn.	June 26, 2014 – BOD meeting at 10am at the Holiday Inn
	April 24, 2014 – Board of Director meeting – 10am at the Holiday Inn –		Final FY-14 meeting