

**Great Falls Public Library  
Board of Trustees  
Tuesday, February 18, 2014  
4:30 p.m.**

BOARD MEMBERS PRESENT: Mr. Mitch Tropila, Ms. Mary Brinkley, Ms. MaryEllen Kropp, Ms. Judy Riesenber, and Ms. Dea Nowell

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe.

GUESTS PRESENT: Teresa Shiner.

Ms. Riesenber called the meeting to order at 4:30 p.m.

**I. CONSENT ITEMS**

Ms. Kropp asked about the large increase in the revenue of Delinquent Taxes on the Income Statement. We will contact Fiscal Services and let you know next month what we discover.

Mr. Tropila asked on the Vendor Report what did we purchase from the vendor Workpointe. This is the company we purchase our shelving from.

After discussing the above Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

**II. OPERATING VOUCHERS**

Ms. Brinkley moved and Ms. Nowell seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

**III. DIRECTOR'S REPORT**

Ms. Mora began by reporting that she visited with Neighborhood Council #7 last week and we now have official approval from all of the councils for placing a Little Free Library in each district. She will continue to work with the councils over the next month to get recommendations for park placements and volunteer stewards of them. Right now it looks like they will be in Russell, Carter, and Verde Parks but the list will continue to grow. Ms Brinkley asked if any of the high schools have volunteered to paint them. Yes, both high schools will work on getting them painted. Also we included in the packet the interview that Pat Carroll, the builder, and Kathy had with KRTV.

Tax Help MT is at the library on Mondays to help people with filing their income taxes. We have had a lot of traffic in the library due to this service. The library also has finally received most of the paper forms from the IRS.

Our new computers should be arriving this Thursday and our new phone system is scheduled to be set up on March 6. Both projects were made possible by the generosity of the Foundation.

Susie McIntyre is working on a grant to the Better World Books for funding a "Ready2Read Outreach" program. This program would enable us to have a volunteer story teller at offsite

locations like the Rescue Mission and Head Start. This program will offer storytelling and programming opportunities for children who may not be able to get to the library. Susie has also submitted a grant to PPL to fund another MakerSpace Program this summer. The grant applications are due in April and are awarded in June. Mr. Tropila noted he knows one of the people that reviews the PPL grants and will ask them to consider ours. He will inform them how successful and well received it was last year.

#### IV. CHAIRMAN'S REPORT

#### V. BOARD REPORTS

Mr. Tropila was at the Neighborhood Council 7 meeting that Kathy attended and they were very excited about the Little Libraries Project.

Mr. Tropila attended Debbie's book club for the second meeting and they had 5 attend including him. He once again said she did a fabulous job and they had good conversation the club meeting lasted from 10-11:30.

Ms. Brinkley questioned the following from partial staff minutes:

- Jude was discussing the Better World Book Grant and there was mention of finger plays and wondered what they are. It's an activity you do with young children using your hands/fingers.
- Gwen mentioned descaling the Keurig machine, what is the Keurig machine? It's like a coffee pot and it has to be descaled just like a coffee pot.
- Liked the idea of showing how much you saved by using the library printed on the receipts when you check out your library materials.

Ms. Brinkley said Ted Cogswell may contact the library to do a travel program. Mr. Tropila also noted that Zander and Andy Blewett just returned from traveling abroad and it might be a good idea to contact them to do a travel program also.

#### VI. OLD BUSINESS

#### VII. NEW BUSINESS

Mr. Tropila asked if we could move the board meeting in March to March 18 due to a conflict.

Ms. Nowell moved and Mr. Tropila seconded the motion to approve the board meeting be March 18, 2014 as it was presented. MOTION . . . passed unanimously.

#### VIII. PROPOSALS FROM TRUSTEES

Ms. Shiner was able to attend our Black History Event. She said it was packed and was a fabulous program. There were over 100 people in attendance and they had lots of great food, music, etc. Ms. Mora noted we will have a table at the MSU Black History Event next Tuesday in the Heritage Hall.

#### IX. REPORTS FROM OTHERS

#### X. ADJORNMENT AT 4:55 P.M.