

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

August 27, 2013

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, August 27, 2013, at 1:00 PM in the Airport Board Room. Jim Morin called the meeting to order. Roll call was taken.

Board Members Present:	Jim Morin	Owen Robinson
	Richard Swensen	Brad Talcott
	Joe Tropila	

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

CONSENT AGENDA:

A motion was made by Commissioner Tropila and seconded by Commissioner Robinson to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from 6/25/13 and Special Mtg Minutes from 7-10-13
- b. Payroll checks totaling: June \$76,041.37 and July \$70,932.68
- c. Maintenance & Operations checks: June & July #11702-11860 totaling \$1,099,301.89
- d. Approve Passenger Facility Charge totaling: June \$85,000.00 and July \$49,000.00
- e. Financial Reports for June & July

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- Frontier is performing similarly to last year. Their revenue is up some and costs are down so it should be a fairly good year. The Airport put a late ad campaign out to help spur interest in September.
- We have been out to visit a couple of retail developments in the past couple of months and should have a retail deal to bring to the September meeting.
- A report showing average ticket prices for the top 200 airports in the nation was passed around. We rank 81st for the most expensive. In Montana, only Billings had lower pricing.
- The Airport was contacted by a tenant to ask if they can extend the utilities from the SRE building to their private hangar. They would extend the utilities at their cost and then charge future tenants who want to tie into the system in order to re-coup their initial costs.
- We have 2 capital improvement projects currently underway. The budget and change orders for those projects were reviewed.

GENERAL BUSINESS:

Checked Baggage Inspection System-Staff recommends a motion to approve moving forward with design for the Checked Baggage Inspection System.

A motion was made by Commissioner Swensen and seconded by Commissioner Talcott to approve moving forward with design for the Checked Baggage Inspection System. The motion passed unanimously.

Resolution for Rental Car Wash Refinancing-Staff recommends a motion to approve the Resolution for Rental Car Wash Refinancing.

A motion was made by Commissioner Talcott and seconded by Commissioner Swensen to approve the Resolution for Rental Car Wash Refinancing. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Tropila thanked the staff for their work.

PUBLIC COMMENTS:

- None

Jim Morin, Chair

John Faulkner, Secretary