

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY  
BOARD MEETING MINUTES**

**June 25, 2013**

**CALL TO ORDER**

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, June 25, 2013, at 1:00 PM in the Airport Board Room. Jim Morin called the meeting to order. Roll call was taken.

Board Members Present:	Deb Evans	JC Kantorowicz
	Jim Morin	Owen Robinson
	Brad Talcott	Joe Tropila

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

**CONSENT AGENDA:**

**A motion was made by Commissioner Talcott and seconded by Commissioner Evans to approve the Consent Agenda as follows:**

- a. Approval of Board Meeting Minutes May 29, 2013
- b. Payroll checks totaling \$54,128.16
- c. Maintenance & Operations checks #11628-11701 totaling \$851,523.24
- d. Approve Passenger Facility Charge totaling \$72,000.00
- e. Financial Reports for May

**The motion passed unanimously.**

**DIRECTOR'S REPORT:**

Director Faulkner reported on the following:

- The terminal budget and spending plan was reviewed.
- The Airport is hosting a Dodgeball Tournament on July 13<sup>th</sup> at Jaycee Park.
- We did receive our Phase III noise grant that includes funds for the noise exposure map and design but not construction.
- Frontier just completed their first month of service. They averaged a 77% load factor, about 3% less than our goal for May. We need a strong summer to show an 85% average by the end of the summer. We will put in a new advertising effort in Calgary, Lethbridge, Medicine Hat, Denver and Dallas to push the end of the summer traffic.
- May passengers were down 2% which is what we expected.
- Most likely we will need a board meeting in the second week of July.

**GENERAL BUSINESS:**

**SAIC Presentation-no action taken**

**FIDS RFP**-Staff recommends a motion to approve selection of IFIDS.Com Inc. to provide flight information display services.

**A motion was made by Commissioner Kantorowicz and seconded by Commissioner Robinson to approve selection of IFIDS.Com Inc. to provide flight information display services. The motion passed unanimously.**

**2013-14 Budget**-Staff recommends a motion to approve the 2013-14 Fiscal Year Budget.

**A motion was made by Commissioner Evans and seconded by Commissioner Talcott to approve the 2013-14 Fiscal Year Budget. The motion passed unanimously.**

**Revenue Note Resolution for Refinancing**

**A motion was made by Commissioner Robinson and seconded by Commissioner Evans to approve the Refinancing Resolution as presented. The motion passed unanimously.**

**Acceptance of Snow Removal Equipment Grant**-Staff recommends a motion to accept the Snow Removal Equipment Grant for 2,100,000.00.

**A motion was made by Commissioner Talcott and seconded by Commissioner Robinson to approve acceptance of the Snow Removal Equipment Grant for 2,100,000.00. The motion passed unanimously.**

**Update on RSIP Grant for 2013**-Informational Only

**AIRPORT AUTHORITY BOARD COMMENTS:**

- Commissioner Kantorowicz brought up an issue at the Airport in regards to a policy that does not allow any aircraft to do a “u-turn” and back-taxi on the runway. He does not agree with this policy and thinks that the tower should be able to distinguish between light and heavy aircrafts in order to allow back taxiing for light aircraft. He also stated that general aviation pilots are having problems with customs when trying to arrive at GTF after 4:00 PM and that DHS is randomly ramp checking aircraft and pilots without justification.

**PUBLIC COMMENTS:**

- None

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Jim Morin, Chair

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John Faulkner, Secretary