

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY  
BOARD MEETING MINUTES**

**November 21, 2013**

**CALL TO ORDER**

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, November 21, 2013, at 1:00 PM in the Airport Board Room. Jim Morin called the meeting to order. Roll call was taken.

Board Members Present:	Deb Evans	Jim Morin
	Richard Swensen	Joe Tropila

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

**CONSENT AGENDA:**

**A motion was made by Commissioner Tropila and seconded by Commissioner Evans to approve the Consent Agenda as follows:**

- a. Approval of Board Meeting Minutes from October 29, 2013
- b. Payroll checks totaling \$68,271.61
- c. Maintenance & Operations checks #20001-20069 totaling \$419,962.53
- d. Approve Passenger Facility Charge totaling \$62,000.00
- e. Financial Reports for October

**The motion passed unanimously.**

**DIRECTOR'S REPORT:**

Director Faulkner reported on the following:

- Capital Improvement Projects and Change Orders were reviewed.
- We are awaiting word from Frontier Airlines on how the restructuring is progressing and what that will mean to GTF.
- We have continued to have land development interest and discussions with developers. We will have a visit later this week from an interested party.

**GENERAL BUSINESS:**

**Retail Contract-**Staff recommends a motion to approve and execute a Retail Contract with Interstate Companies Inc. as presented.

**A motion was made by Commissioner Swensen and seconded by Commissioner Evans to approve and execute a Retail Contract with Interstate Companies Inc. as presented. The motion passed unanimously.**

**Option Agreement-**Staff recommends a motion to approve the Option Agreement Policy as presented.

**A motion was made by Commissioner Tropila and seconded by Commissioner Evans to**

**approve the Option Agreement Policy as presented. The motion passed unanimously.**

**Post Issuance Compliance Policies-** Staff recommends a motion to approve the Post Issuance Compliance Policies as presented.

**A motion was made by Commissioner Evans and seconded by Commissioner Swensen to approve the Post Issuance Compliance Policies as presented. The motion passed unanimously.**

**Communications Lines Permit-**Staff recommends a motion to approve the Communications Lines Permit as presented.

**A motion was made by Commissioner Swensen and seconded by Commissioner Tropila to approve the Communications Lines Permit as presented. The motion passed unanimously.**

**AIRPORT AUTHORITY BOARD COMMENTS:**

- Commissioner Evans commented on an article she had read that stated some airports are starting “coat check” kiosks in the Airport.
- Commissioner Swensen commented on the abbreviated financial info in the packet and said to speak with Maria if commissioners have further suggestions.
- Commissioner Tropila thanked the staff for their work.
- Commissioner Morin commented on a recent flight in which a group of hunters were next to him with some mixed ideas about Great Falls, Montana and the airport. Once they entered the new terminal they were very impressed!

**PUBLIC COMMENTS:**

- None

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Jim Morin, Chair

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John Faulkner, Secretary