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Great Falls Tourism Business Improvement District
 Minutes; BOD meeting
 10am, September 26, 2013
 Great Falls Area Chamber of Commerce
 100 1st Avenue North

Chair	Sec/Treasurer	Date
September 26, 2013		
Facilitator: Robert Dompier - Chair		
Minutes: Karen Venetz – Administrative & Marketing Director		
Board members present: Robert Dompier, David Buckingham, Malissa Hollan, Ryan Carroll, Scott Shull and Sandra Johnson Thares		
Board members absent: Becky Amaral Miller		
Quorum present: Yes		
Guests: Brett Doney, Great Falls Development Authority, President & CEO		
Meeting called to order: 9:45 am		
Approval of minutes: Past minutes to be reviewed at October 24 th meeting.		
Approval of financial report: Finance reports of August and September to be reviewed at an October 24 th meeting		
Public comment on agenda items: There were no public comments		
Agenda topics:		
<ul style="list-style-type: none"> • Video interview conferences with three consultants regarding proposals submitted for Feasibility Study <ul style="list-style-type: none"> ○ CSL consultants was the first interview ○ Johnson Consulting was the second interview ○ HVS was the third interview <ul style="list-style-type: none"> ▪ With each consultant: <ul style="list-style-type: none"> • The attendees went through the list of questions the board had prepared at the Sept. 19th meeting and shared with the consultants prior to the interviews • After all three interviews were completed the board discussed the strengths and concerns of each consultant • One of the firms was unanimously cast aside as not qualified. • Much discussion continued regarding the remaining two consultants. One consultant continued to be referred to as the most prepared, understood the TBID’s focus and was most approachable with qualified experience. <ul style="list-style-type: none"> ○ A motion was made to move forward with CSL, Inc. Convention, Sports & Leisure of Minneapolis, MN, the motion was seconded ○ The motion was carried with unanimous response ○ Ms. Venetz will contact all three consultants via email and hard copy with the TBID BOD’s decision 		

Open Discussion: None

Checks issued: Checks requiring signatures were signed with the Board of Directors review

Meeting adjourned: 1:45pm

Next meetings:

September 2013	October 2013	November 2013	December 2013
September 19, 2013 at 1pm – grant applications – Holiday Inn	October 17, 2013 – Grant Applications – Holiday Inn	November 21, 2013 – grant application and BOD meeting, 1pm Holiday Inn	December 19 th , 2013 – grant application and BOD meeting 1pm Holiday Inn
September 26, 2013 @ 10am – Chamber of Commerce meeting	October 24, 2013 – BOPD – 10 am – Holiday Inn	November 28 th , 2013 –	December 26, 2013 – no

room		Thanksgiving – no meeting scheduled	meeting scheduled
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