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**Great Falls Tourism Business Improvement District**

**Minutes; BOD meeting**

**8:30am – May 3, 2013**

**Holiday Inn – 400 10<sup>th</sup> Ave. So.**

May 3, 2013

**Facilitator:** Robert Dompier - Chair

**Minutes:** Karen Venetz – Administrative & Marketing Director

**Board members present:** Malissa Hollan, Robert Dompier, Ryan Carroll, Scott Shull, David Buckingham and Becky Amaral Miller

**Board members absent:** Sandra Johnson Thares

**Quorum present:** Yes

**Guests:** None – The Commissioners notified Ms. Venetz in advance that prior commitments would keep them from attending the meeting

**Meeting called to order:** 8:38am

**Public comment on agenda items:** None

**Agenda topics:**

- Meeting with County Commissioners / RFP questions
  - The TBID Board of Directors reviewed all content of the RFP
  - Ms. Venetz will format and share with the TBID Board of Directors, County Commissioners and the City of Great Falls
  - The City attorney will review to assure all content meets city and state compliance
- Next steps
  - Memorandum of understanding
    - The County Attorney is drafting this document with due date of May 10<sup>th</sup>, 2013
- A next meeting was not set. Once the revised document meets with the City approval the next step will be to send out the RFP.

➤ Open Discussion: None

**Meeting adjourned:** 10:31

**Next meetings:** next meeting was not set