

# **GREAT FALLS TRANSIT DISTRICT BOARD MEETING MINUTES**

**March 27, 2013**

## **1. CALL TO ORDER**

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., March 27, 2013, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

## **2. ROLL CALL AND ATTENDANCE**

### **Members Present:**

Carl Donovan, Chairman  
Ann Marie Meade, Vice Chair  
Marion Smith  
Ken Johnson  
Laurel Gebo

### **Others Present:**

Jim Helgeson, General Manager  
Nadine Hanning, Finance Manager  
Cathy Bresson, Administrative Asst.

### **Absent:**

Sylvester Barros, Operations Manager

## **3. ADDITIONS TO AGENDA**

## **4. MINUTES FOR JANUARY 23, 2013 MEETING**

- Carl Donovan, Board Chair, asked for any corrections to the minutes of the February 27, 2013 Board meeting. No changes were noted. Minutes stand as approved.

## **5. MANAGER'S REPORTS**

### **a. Summary of System Status:**

- The first of the four 35' buses is in Reno, NV. All four should be here by the first week of April.
- Ed Dustrude resigned. Great Falls Transit will not be going to the National Bus Roadeo Missoula will be going instead.
- We are in the process of ordering new uniforms for both fixed route & paratransit drivers. They will both wear the same uniform going forward.

### **b. Performance Indicators**

### **c. Ridership Reports**

### **d. Financial Reports**

- Nadine Hanning presented the reports.

## **6. CHECK REGISTER**

The February 23, 2013 through March 21, 2013 check register was presented for approval. Carl Donovan, Board Chair, called for a motion to approve. Marion Smith moved/ Laurel Gebo seconded. Motion passed.

**7. COMMITTEE REPORTS**

**a. Technical Advisory Committee of the MPO (TAC)**

- No report.

**b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.**

- No report.

**c. Great Falls TAC**

- No report.

**d. ADA Advisory Committee**

- The committee met on March 7<sup>th</sup> at the Transfer Center. The minutes are attached to the Board packet. Next meeting will be June 6<sup>th</sup> at the Transfer Center.

**8. UNFINISHED BUSINESS**

**a.**

**9. NEW BUSINESS**

**a.**

**10. PUBLIC COMMENTS**

No comments.

**11. DATE OF NEXT BOARD MEETING**

Work Session – No work session will be held.

Board Meeting – Monday, April 22, 2013 at 7:00 p.m.

*The meeting is being held on Monday as Mr. Helgeson will be at the MTA Conference.*

**12. ADJOURNMENT**

Adjourned at 7:09 p.m.

**ATTEST:**

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Carl J. Donovan, Chairman