

GREAT FALLS TRANSIT DISTRICT BOARD MEETING MINUTES

June 26, 2013

1. CALL TO ORDER

The Great Falls Transit District Board meeting was called to order at 7:00 p.m., June 26, 2013, in the Conference Room at the Transit Facility at 3905 North Star Boulevard, Great Falls, Montana.

2 ROLL CALL AND ATTENDANCE

Members Present:

Carl Donovan, Chairman
Ann Marie Meade, Vice Chair
Ken Johnson
Laurel Gebo

Absent: Marion Smith

Others Present:

Jim Helgeson, General Manager
Nadine Hanning, Finance Manager
Cathy Bresson, Administrative Asst.

3. ADDITIONS TO AGENDA

4. MINUTES FOR April 20, 2013 MEETING

- Carl Donovan, Board Chair, asked for any corrections to the minutes of the May 22, 2013 Board meeting. No changes were noted. Minutes stand as approved.

5. MANAGER'S REPORTS

a. Summary of System Status:

- Brad Day won the Division 2 in State and went to Albuquerque, NM for the International Roadeo and took 2nd place in the nation.
- We are fully staffed. We have hired three Paratransit drivers and one Fixed Route.
- Nadine, Finance Manager, and the staff are busy wrapping up FY 13 and getting ready for FY 14.
- We have scrapped three 91Gillig buses and sold one to the Airport Authority for the price of scrap.
- We have three Blue Bird buses for sale. We put an announcement in the Great Falls Tribune we are selling them and had several interested parties look at them, but no takers. We mailed 50 letters to the Hutterite Colonies and have not heard back from any of them. We are trying to find buyers for them without having to scrap them.

b. Performance Indicators

c. Ridership Reports

d. Financial Reports

- Nadine Hanning presented the reports.

6. CHECK REGISTER

The May 23, 2013 through June 21, 2013 check register was presented for approval. Carl Donovan, Board Chair, called for a motion to approve. Laurel Gebo moved/Ann Marie Meade seconded. Motion passed.

7. COMMITTEE REPORTS

a. Technical Advisory Committee of the MPO (TAC)

- Did meet and approved and recommended the PCC approve to remove one section of roadway at Giant Springs and replace it in the Urban District with 24th Avenue South between 26th Street & 13th Street.

b. Policy Coordinating Committee (PCC) of the Great Falls Metropolitan Planning Organization.

- Will meet June 27th.

c. Great Falls TAC

- Did not meet. The commit will meet on August 8th.

d. ADA Advisory Committee

- Did meet and no one showed for the meeting. Will meet with Maleah to see what we want to do going forward.

8. UNFINISHED BUSINESS

a.

9. NEW BUSINESS

a. Approve Updated Drug & Alcohol Policy. Carl Donovan called for a motion to approve the updated Drug & Alcohol Policy. Ken Johnson moved/Laurel Gebo seconded. The motion was passed.

b. Preliminary Budget. Nadine Hanning, Finance Manager, presented a Preliminary Budget for FY 14 to the Board. Carl Donovan called for the Board to accept the Preliminary Budget as presented. Ann Marie Meade moved/Ken Johnson seconded. A final budget Hearing will be held in August or September.

c. Resolution 125. This resolution authorizes the General Manager to apply for Federal assistance on behalf of the Great Falls Transit District. While we have a resolution in effect, the FTA has requested we periodically update the resolution. Carl Donovan called for a motion to approve resolution 125. Laurel Gebo moved/Ann Marie Meade seconded. Motion passed.

10. PUBLIC COMMENTS

No comments.

11. DATE OF NEXT BOARD MEETING

Work Session – Monday, July 22, 2013 – 7:00 p.m. The Board, the General Manager and the Finance Manager will go thru the FY 14 Budget.

Board Meeting – Wednesday July 24, 2013 at 7:00 p.m.

12. ADJOURNMENT

Adjourned at 7:17 p.m.

ATTEST:

Carl J. Donovan, Chairman