

**Great Falls Public Library**  
**Board of Trustees**  
**Monday, August 19, 2013**  
**4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Mary Brinkley, Ms. MaryEllen Kropp, and Mr. Mitch Tropila

BOARD MEMBERS ABSENT: Ms. Judy Riesenber, and Ms. Dea Nowell

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe.

GUESTS PRESENT: None.

Ms. Brinkley called the meeting to order at 4:32 p.m.

I. CONSENT ITEMS

Mr. Tropila commented our attendance looks steady but noticed a spike in attendance last October and wondered if that had to do with school. After discussing this and the stats of non-fiction decreasing Mr. Tropila moved and Ms. Kropp seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Mr. Tropila moved and Ms. Kropp seconded the motion to approve the operating vouchers as presented. MOTION. . . passed unanimously. Mr. Tropila asked after the passing of the motion what is Proquest, Ms. Mora explained they are the vendor for our electronic index of the Great Falls Tribune.

III. DIRECTOR'S REPORT

Ms. Mora began by pointing out that we ended FY2013 with a 62,000 deficit. We knew when we budgeted it last year we would be running a \$30,000 deficits but our revenues fell short and we exceeded a couple of budgeted expenses to end up with the larger then expected deficit.

We have hired Alice Kestler as the new Library Specialist in the Information Department. Alice will be working part-time 20 hours per week.

We are still working with Western Office Equipment to get a resolution on the meeting room chairs that we have had problems with. We originally had them upholstered with vinyl but it kept tearing. The manufacturer will be replacing the chairs with fabric upholstery that will hopefully hold up better.

Our Summer Reading Party was on August 8<sup>th</sup> and was a huge success. We had about 250 children and adults in attendance. A big thanks to Mitch for running the dunk tank and making it fun for everyone. We also want to thank the staff members that put a lot of time and effort into making it a success as well.

The library foundation has been the recipient of two large bequests this summer. The Foundation received \$1.4 million from the Michael and Kathleen Curran estate and \$50,000

from the Beth Wolff estate. The Foundation Finance Committee will be making recommendations to the full Foundation Board on how they plan to invest the funds for the future.

The Great Falls Flower Growers have continued to keep the library park in beautiful condition this year. Their efforts are greatly appreciated. In addition Rosemary Liston, a Flower Grower member, has donated a concrete picnic table in her husband Bob's memory.

The city's parking division has made the decision to remove the new parking lot equipment due to concerns over the cost of it. Our old parking equipment will be repainted and reinstalled this month.

The MakerSpace program concluded on August 16. We feel it was a success for the first year. Mr. Tropila asked if we are going to plan on doing it next year. Ms. Mora said only if we receive another grant to staff it.

Ms. Mora noted that she included information on the Fall Workshop in Helena in September if you're interested in attending. Unfortunately, our current budget does not include travel funds, costs will have to be paid by attendees.

The Montana School for the Deaf and Blind has decided to go with their own library catalog system that is geared more toward schools and have pulled out of our system. We just completed the extraction of all their records.

#### IV. CHAIRMAN'S REPORT

None.

#### V. BOARD REPORTS

Mr. Tropila commented on the following:

- Noted on the July Donation page that it was nice receiving the \$2064 from the John Elmer Smith Western Book Endowment Fund and the extra \$2651.98 from the 2<sup>nd</sup> half of the Book-a-thon.
- Asked if the older books that Judy Ellinghausen discussed in partial staff minutes June 19 have gotten evaluated yet to see their value. Ms. Mora said she didn't think they had yet, Judy was hoping we could get the Friends or a volunteer to look into it.
- Gave kudos to Judy Ellinghausen for resolving the shortage of DVD security cases and lack of budget for more. She removed all the fitness DVDs from their security cases which freed up 120 security cases for the more widely circulated DVDs.
- Noticed in partial staff minutes on July 24, Jude talked about advertising with Cherry Creek and Star Radio stations in September and he wondered what exactly she was advertising. Ms. Mora said we still had some advertising funds left from a previous donation and are advertising in conjunction with the Smartest Card campaign in September to use your library card and the library.

#### VI. OLD BUSINESS

None.

#### VII. NEW BUSINESS

None.

VIII. PROPOSALS FROM TRUSTEES

None.

IX. PROPOSALS FROM OTHERS

None.

X. ADJORNMENT AT 5:05 P.M.