

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

May 29, 2013

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Wednesday, May 29, 2013, at 1:00 PM in the Airport Board Room. Jim Morin called the meeting to order. Roll call was taken.

Board Members Present:	Deb Evans	JC Kantorowicz
	Jim Morin	Richard Swensen
	Brad Talcott	Joe Tropila

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

CONSENT AGENDA:

A motion was made by Commissioner Kantorowicz and seconded by Commissioner Evans to approve the Consent Agenda as follows minus the Financial Report for April:

- a. Approval of Board Meeting Minutes April 30, 2013 & Committee Minutes 5/7/13 & 5/16/13
- b. Payroll checks totaling \$54,858.38
- c. Maintenance & Operations checks #11559-11627 totaling \$682,452.66
- d. Approve Passenger Facility Charge totaling \$48,000.00
- e. Financial Reports for April

The motion passed unanimously.

A motion was made by Commissioner Swensen and seconded by Commissioner Evans to approve the Financial Report with corrections. The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- The budget committee met and chose to move forward with Wells Fargo for refinancing.
- Frontier started service on May 17th. We had a ribbon cutting for the new hold room. Frontier will use this room for the summer.
- The terminal budget and spending plan was reviewed.

GENERAL BUSINESS:

Public Hearing on Refinancing

A motion was made by Commissioner Talcott and seconded by Commissioner Swensen to approve the refinancing resolution. The motion passed unanimously.

CH2M TO #7 for Construction Observation for SRE Building-Staff recommends a motion to approve CH2M TO #7 for Construction Observation for the SRE Building.

A motion was made by Commissioner Evans and seconded by Commissioner Tropila to approve CH2M's TO #7 for Construction Observation for the SRE Building. The motion passed unanimously. Commissioner Talcott abstained from the discussion and vote.

Snow Removal Equipment (SRE) Building-Staff recommends a motion to accept the low bids for Bid Package #1 for \$673,257 from Dick Anderson Construction and Bid Package #2 for \$1,542,165 from James Talcott Construction for the Snow Removal Equipment Building.

A motion was made by Commissioner Evans and seconded by Commissioner Kantorowicz to accept the low bids for Bid Package #1 for \$673,257 from Dick Anderson Construction and Bid Package #2 for \$ 1,542,165 from James Talcott Construction for the Snow Removal Equipment Building. The motion passed unanimously. Commissioner Talcott abstained from the discussion and vote.

Air Host Contract Amendment-Staff recommends a motion to approve the Air Host Contract Amendment.

A motion was made by Commissioner Tropila and seconded by Commissioner Talcott to approve the Air Host Contract Amendment. The motion passed unanimously.

Change Order #4 for AIP 53-Storm Water Drainage Project-Staff recommends a motion to approve Change Order #4 for AIP 53-Storm Water Drainage Project.

A motion was made by Commissioner Swensen and seconded by Commissioner Kantorowicz to approve the Change Order #4 for AIP 53-Storm Water Drainage Project. The motion passed unanimously.

Terminal Project-Exit Lane Change Order-Staff recommends a motion to authorize approval of a sole source contract for a security system for the exit lane.

A motion was made by Commissioner Talcott and seconded by Commissioner Swensen to approve authorization of a sole source contract for a security system for the exit lane. The motion passed 5 (Evans, Talcott, Swensen, Tropila, Morin) to 1 (Kantorowicz).

Director's Review- The meeting was closed at 1:55 PM for a personnel issue. No action was taken. The meeting was reopened at 2:20 PM and the following business was conducted.

Director Compensation Recommendation.

A motion was made by Commissioner Kantorowicz and seconded by Commissioner Tropila to approve the Director Compensation Recommendation for a 4% increase to base wage and a one-time \$5000 bonus. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Kantorowicz presented a box and some comments on the Federal government.
- Commissioner Morin stated that the Board respects and appreciates Mr. Johnson and the Tribune and the coverage that has been provided.

PUBLIC COMMENTS:

- Peter Johnson from the Tribune requested that the Director's Review portion of the meeting remain open and if the Board refuses to do so then he asks that the Director waive his right to a closed meeting.

Jim Morin, Chair

John Faulkner, Secretary