

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

April 30, 2013

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, April, 30 2013, at 1:05 PM in the Airport Board Room. Owen Robinson called the meeting to order. Roll call was taken.

Board Members Present:	Owen Robinson	Richard Swensen
	Brad Talcott	Joe Tropila

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

CONSENT AGENDA:

A motion was made by Commissioner Swensen and seconded by Commissioner Talcott to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from February 26, 2013 & March 26, 2013
- b. Payroll checks totaling \$82,720.58
- c. Maintenance & Operations checks #11488-11558 totaling \$565,002.12
- d. Approve Passenger Facility Charge totaling \$70,000.00
- e. Financial Report for March

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- The terminal building budget and spending was summarized and change orders reviewed.
- Frontier restarts service on May 17th. Pre-bookings are looking pretty good but September numbers do need to improve.
- The marketing plan is in full swing right now. TBID has added funding towards the marketing as well.
- We expect April enplanements to be down about 15% over last year due to Allegiant's decrease in flights. We should make most of that up over the summer.
- Tower controllers are back to work. We still expect nightly and overnight tower closures to continue. We will know better in the next couple of weeks when the studies start to come back.

GENERAL BUSINESS:

Debt Refinancing RFP-Staff recommends a motion to accept the proposals and authorize the Director to further clarify the two similar proposals and to make a final selection.

A motion was made by Commissioner Tropila and seconded by Commissioner Talcott to

accept the proposals and delegate the final decision to the Director. After discussion, Commissioner Tropila withdrew his motion and Commission Talcott withdrew his second.

A motion was made by Commissioner Talcott and seconded by Commissioner Tropila to accept the proposals and delegate the final decision to the Audit Committee. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Tropila offered kudos to the staff for their work.

PUBLIC COMMENTS:

- None

Jim Morin, Chair

John Faulkner, Secretary