

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

February 26, 2013

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, February, 26 2013, at 1:00 PM in the Airport Board Room. Jim Morin called the meeting to order. Roll call was taken.

Board Members Present:	Deb Evans	JC Kantorowicz
	Jim Morin	Owen Robinson
	Brad Talcott	Joe Tropila

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

New board member, Deb Evans, was welcomed and sworn in by Jim Morin.

CONSENT AGENDA:

A motion was made by Commissioner Robinson and seconded by Commissioner Talcott to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from January 29, 2013
- b. Payroll checks totaling \$72,063.98
- c. Maintenance & Operations checks #11320-11404 totaling \$661,131.41
- d. Approve Passenger Facility Charge totaling \$43,000.00
- e. Financial Reports for January

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- A new Capital Improvement Plan was distributed and reviewed.
- A summary of approved terminal spending was distributed and reviewed.
- The FAA has released a national list of towers that are being studied for closure. Our tower is on a list for reduced hours between 8 PM and 6 AM. We have expressed displeasure to each of our delegates and are providing additional information as necessary. The FAA study will last until May and then closures will be made around October. The worst impact for us is that some commercial flights will be coming in without a tower in the last 600 feet.
- We are evaluating a proposed change to the Frontier schedule. They are considering leaving their plane here overnight which does open several attractive destinations but does come with a change to the schedule. We would lose 1 flight per week and only have departures on Monday, Wednesday and Friday. Also, with this schedule we would need another parking space/hold room by May.
- January enplanements were up 1.2% for 2013. We expect to be down for Feb, March and April due to reductions from airlines.

GENERAL BUSINESS:

Election of Board Officers

Nominations were opened for Chairman of the board. Commissioner Robinson nominated Commissioner Morin with a second from Commissioner Tropila. Commissioner Tropila moved to close the nominations. A unanimous vote elected Commissioner Morin to the Chairman position.

Nominations were opened for Vice-Chairman of the board. Commissioner Kantorowicz nominated Commissioner Robinson with a second from Commissioner Tropila. A unanimous vote elected Commissioner Robinson to the Vice-Chairman position.

Change Order No. 3-AIP 53- Staff recommends a motion to approve Change Order No. 3-AIP 53 as presented.

A motion was made by Commissioner Talcott and seconded by Commissioner Robinson to approve Change Order No. 3-AIP 53 as presented. The motion passed unanimously.

Avmax Phase II-Wooden Hangar Contract Extension- Staff recommends a motion to approve Avmax Phase II-Wooden Hangar Contract Extension as presented.

A motion was made by Commissioner Robinson and seconded by Commissioner Evans to approve Avmax Phase II-Wooden Hangar Contract Extension for an additional five years as presented. The motion passed unanimously.

Avmax Phase IV-2nd Paint Hangar- Staff recommends a motion to approve Avmax Phase IV-2nd Paint Hangar Amendment as presented.

A motion was made by Commissioner Robinson and seconded by Commissioner Talcott to approve Avmax Phase IV-2nd Paint Hangar Amendment not to exceed \$60,000 as presented. The motion passed unanimously.

2013 Capital Program-Snow Building- Staff recommends a motion to approve the 2013 Capital Program-Snow Building as presented.

A motion was made by Commissioner Tropila and seconded by Commissioner Kantorowicz to approve the 2013 Capital Program-Snow Building as presented. The motion passed unanimously.

2013 Capital Program-Parking Lot Expansion- Staff recommends a motion to approve the 2013 Capital Program-Parking Lot Expansion as presented.

A motion was made by Commissioner Robinson and seconded by Commissioner Kantorowicz to move the 2013 Capital Program-Parking Lot Expansion as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Evans stated that she was delighted to be a part of the Board.
- Commissioner Tropila complimented the staff for a job well done.
- Commissioner Kantorowicz asked for an update on the retail land development.
- Commissioner Robinson welcomed Commissioner Evans to the Board.
- Commissioner Morin thanked the staff for a great job, especially through the construction phase, and commented that he has spoken with the head of TSA who was very complimentary towards

staff's management of security throughout the construction process.

PUBLIC COMMENTS:

- Ben Ives asked that the Board consider dedicating the ILS Category III runway to Cynthia Schultz in commemoration of her vision and effort with the project. He would like to see that item considered for an upcoming work session.

Jim Morin, Chair

John Faulkner, Secretary