

Great Falls Public Library
Board of Trustees
Monday, May 20, 2013
4:30 p.m.

BOARD MEMBERS PRESENT: Ms. Judy Riesenber, Ms. Mary Brinkley, Ms. MaryEllen Kropp, Mr. Mitch Tropila, and Ms. Dea Nowell

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe.

GUESTS PRESENT: None.

Ms. Riesenber called the meeting to order at 4:31 p.m.

I. CONSENT ITEMS

Ms. Mora pointed out that we are seeing a decrease in Non-Fiction circulations. We are going to do some marketing on Non-Fiction with informative displays and front facing the books on end caps.

Mr. Tropila asked what the payments were to Central Flooring and Ms. Mora explained the foundation had given us some funds to update several of the library's bathrooms with tile and the Circulation area with new carpet.

Ms. Brinkley moved and Ms. Nowell seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Ms. Nowell moved and Mr. Tropila seconded the motion to approve the operating vouchers as presented. MOTION. . . passed unanimously.

III. DIRECTOR'S REPORT

Ms. Mora began her report by explaining to the library board that the library's proposed budget is included in the packet. The SME/ECP settlement will proceed as long as there are no objections. The first payment of 2.5 million will be coming from various city departments' reserves, but not the library. The second payment will be due by December this year and then the third step in this process is to try to build up the City's general fund, it has lost over 9 million in this process.

To help balance the library's budget in the upcoming year we have reduced the materials budget by \$20,000, reduced funds in maintenance supplies/repairs and computer supplies, and eliminated all funds to travel. We have also cut the funds to support any on-call employees. Mr. Tropila asked what the over all feeling is in the city among staff. Ms. Mora said employees are concerned as to what the impact will be to them. Ms. Mora will keep the board posted if anything changes with the budget or the SME/ECP settlement.

The board packet also contained the ELSA Award letter that we received through the State Library and the Library Commission. The ELSA replaces the Collection Management Honor Roll beginning this year. The City Manager included it in his managers report to the City Commissioners and they had positive comments on it to Ms. Mora.

The summer Bookmobile schedule is included in this packet as well. We added 2 new stops and one is the College of Great Falls Daycare and a stop in Sun River. In Sun River they are setting up a little library and will have some of their own books but will also be checking out a large number of our books for their library. Ms. Brinkley commented how wonderful the bookmobile is and has great memories of it from her childhood.

We just recently completed The Friends of the Library Book Sale on Sunday, May 19. They did very well. They made two times as much on Thursday this year as compared to last year (\$2100), Saturday (\$2200), and we don't yet have Sunday's total. Some of the books that did not sell will be shipped out to World Books. World Books provides the boxes and pays the shipping charges. After this sale is cleared out we will be allowing the Genealogy Society two more feet of space in that area.

We have begun distributing the Budding Babies bags to various organizations in our community such as Opportunities Inc., City-County Health Department, and Indian Family Health Clinic. We have also begun circulation of the Ready2Read bags Nola has put together in Kids Place that have various themes. Each kit contains books, and CDs based on a theme such as sports. Nola got this idea from Seattle's Library.

The library is sponsoring the Overdrive Digital Bookmobile at ExpoPark on May 29. Overdrive is the company we purchase downloadable ebooks and audio books from. The vehicle that this is in is a semi-truck and it's too large to park by the library which is why we are having it at the Expo Park. We will have staff there and will show patrons how to check out ebooks.

We will have a full staff meeting early June with the interns and Sean explaining the program. Ms. Mora said she would email the library board the date of the meeting if they are interested in attending.

House Bill 203 was signed by the governor and will go into effect July 1, 2013. The bill increases direct state aid to libraries from .09 per capita to .40 per capita. A thank you to Mitch Tropila, Judy Hart, Kristy Clark, and Annette and all the others that worked so hard to get the bill passed.

IV. CHAIRMAN'S REPORT

None.

V. BOARD REPORTS

Ms. Brinkley asked what the Ant Toss was on page 48 of the board packet. Ms. Mora said it was just a game for the summer reading with the kids.

Mr. Tropila asked why we had the comparison cost of fees for faxes. Ms. Mora explained the City wanted all departments to look at their fees and this is what prompted the comparisons.

Tuesday, June 11 is the Board and Foundation Picnic at Sharon Oakland's home.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

None.

VIII. PROPOSALS FROM TRUSTEES

None.

IX. PROPOSALS FROM OTHERS

None.

X. ADJORNMENT AT 5:20 P.M.