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Great Falls Tourism Business Improvement District
Minutes; Grant Application Requests & BOD meeting
1pm – February 21, 2013
Holiday Inn – 400 10th Ave. So.

Chair	Secretary/Treasurer	Date

February 21, 2013

Facilitator: Robert Dompier - Chair

Minutes: Karen Venetz - Administrative & Marketing Director

Board members present: Robert Dompier, Becky Amaral Miller, Ryan Carroll, Malissa Hollan, Sandra Johnson-

Thares and David Buckingham **Board members absent:** Scott Shull

Quorum present: Yes

Guests: Patty Rearden, Jim McCarvel, Arunas Duda and Duane Walker and Jim Croft

Meeting called to order: 1:10

Approval of minutes: Minutes of January 24, 2013 and February 8, 2013 to be reviewed

- Minutes of January 24, 2013
 - A motion was made to accept the minutes of January 24, 2103 as presented, the motion was seconded. The motion carried with unanimous consent.
- Minutes of February 8, 2013
 - A motion was made to accept the minutes of February 8, 2013 as presented, the motion was seconded. The motion carried with unanimous consent.

Approval of financial report:

- Financial report as of January 31, 2013
 - A motion was made to accept the financial report as of January 31, 2013 as presented, the motion was seconded. The motion carried with unanimous consent.

Public comment on agenda items: There was no public comment

Agenda topics:

- Presentations
 - o 1:30 Patty Rearden & Jim McCarvel Montana Senior Olympics
 - Ms. Rearden and Mr. McCarvel presented the 2013 Montana Senior Olympics information. The 2013 games will include the Softball tournament August 16-18, 2013.
 - A motion was made to fund both events with a total grant of \$1000.00, the motion was seconded. The motion carried with unanimous consent.
 - o 1:50 Arunas Duda UGF Frontier Conference Volleyball Tournament
 - Mr. Arunas approached the board regarding assistance with funding the Frontier Conference Volleyball Tournament. This opens up opportunity to host the National conference in December of 2016 and 2017.
 - A motion was made to fund the Frontier Conference Volleyball tournament with a grant of \$3000, the motion was seconded. The motion carried with unanimous consent. This funding will be used to assist the teams in travel to Great Falls, but is not used for lodging while in Great Falls.
 - o 2:10 Duane Walker and Jim Croft- MT Pro Rodeo Circuit

- Mr. Walker and Mr. Croft presented a request, requesting continuation of funding of the Circuit Finals for the next three years.
 - The request was tabled due to time constraints. The request will be reviewed at the next board of director meeting.
- o 2:30 Karen Venetz, representing the Downtown Great Falls Association
 - Ms. Venetz presented the DGFA request for assistance with printing the annual coupon book. The coupon books are well received by lodging properties guests.
 - A motion was made to fund this project with a \$300.00 grant, the motion was seconded. The motion carried with unanimous consent.
- Board of Director meeting
 - Annual Audit
 - Ms. Venetz presented the RFP for Auditing services. Ms. Venetz will send to prospective CPA's in Great Falls.
 - o FDIC insurance, MWB bank account and Certificate of Deposit
 - To be discussed at next board meeting
 - RCMA summary
 - Ms. Venetz shared a summary of the conference with the Board
- Open Discussion

 Ms. Venetz requested withdrawing her presence at the upcoming Calgary Adventure and Travel Show. Ms. Venetz will seek a replacement.

Checks issued: Checks were signed by Mr. Dompier and Ms. Hollan

Meeting adjourned: 3:16PM

Next meetings:

February 2013	March 2013	April 2013	May 2013
February 21, 2013 @ 1pm	March 21, 2013 @ 1pm Holiday	April 18, 2013 @ 1pm Holiday	M ay 16, 2013 @ 1pm at the
Holiday Inn – Grant applications and BOD meeting	Inn – Grant applications	Inn – Grant Applications	Holiday Inn – Grant Applications
Feb. 22 nd 9-10am with County Commissioners	March 28, 2013 @ 10am Holiday Inn – Board of Director meeting	April 25, 2013 @ 10am, Holiday Inn, Board of Director meeting	May 23, 2013 @ 10 am at the Holiday Inn – Board of Director Meeting
February 28, 2013 – 10AM – Holiday Inn.			