

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

January 29, 2013

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, January, 29, 2013, at 1:00 PM in the Airport Board Room. Jim Morin called the meeting to order. Roll call was taken.

Board Members Present:	JC Kantorowicz	Jim Morin
	Owen Robinson	Dick Swensen
	Joe Tropila	

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

CONSENT AGENDA:

A motion was made by Commissioner Tropila and seconded by Commissioner Kantorowicz to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from December 12, 2012
- b. Payroll checks totaling: November \$60,099.13 & December \$55,323.66
- c. Maintenance & Operations checks: November: #11155-11230 totaling \$981,004.85
December: #11231-11319 totaling \$1,133,044.22
- d. Approve Passenger Facility Charge totaling: November \$70,000 and December \$60,000
- e. Financial Reports for November & December

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- The Airport ended the year with record enplanements. December enplanements ended with an 8% increase.
- A terminal update was distributed and change orders were reviewed. Around the concrete casings there will need to be some additional work in order to achieve uniform evenness. It was also found that certain areas of the back of the terminal were not fire coated and will need to be fixed or explained. We have \$258,000 left in the contingency budget.
- We received 156 seats from Arconas that have been assembled and placed.
- The CIP was distributed and reviewed as presented.
- We have been in contact with the developer for our retail land site who visited Great Falls. He has requested that we plan a trip to Boise in order to see their new development there.
- Our broker has also found a new developer from Denver that may be interested in coming to Great Falls to view our site and acquire additional information.
- Our new regional travel brochure is done and was distributed at a travel show in Denver.

GENERAL BUSINESS:

RSIP Consultant RFQ- Staff recommends a motion to approve moving forward with a contract with Harris Miller Miller & Hanson Inc. to provide professional services to update the Noise Exposure Map as presented.

A motion was made by Commissioner Robinson and seconded by Commissioner Kantorowicz to move forward with a contract with Harris Miller Miller & Hanson to provide professional services for the Residential Sound Insulation Program to update the Noise Exposure Map as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- None

PUBLIC COMMENTS:

- None

Jim Morin, Chair

John Faulkner, Secretary

Approved: 2/26/2013