

**Director's Report**  
**Great Falls Public Library Board of Trustees Meeting**  
**March 18, 2013**

1. A warm welcome to **MaryEllen Kropp**, our newest board member.
2. As part of the equipment and services that we received through the BTOP (Broadband Technologies Opportunities Program) grant, our network was analyzed and new equipment put in place the week of March 11. The new equipment will help in monitoring network usage and providing more stable connections to both the public and staff. **Sara Kegel** did a great job working with BTOP contractors to get equipment in place and operating.
3. We are in the process of planning for the **MakerSpace** program that will take place this summer. We have received applications for interns and interviews will be held March 15. We will be hiring two interns to run the program.
4. **Plexi-glass** is being installed on the stairway leading to the second floor. The plexi-glass will prevent children from potentially slipping through the openings in the stair railings. Tile and carpet work will begin shortly in/around the public restrooms and behind the Circulation desk.
5. As you know, we purchased new **meeting room chairs** for the Cordingley Room. The upholstery on the chairs has not been satisfactory and the manufacturer will be entirely replacing all 100 chairs, along with a more appropriate fabric. Replacement will probably take place mid to late May.
6. We are working on cleaning up the basement annex area. Many items have been stored in the space over the years that are no longer needed or of no use. This will be a lengthy process, but will give us additional storage space for the future in addition to being a more organized space.
7. I want to thank **all staff** and **board members** for the time and effort spent over the last year updating and revising our policy manual. We will have the updated manual for all board members at the meeting. The new manual will entirely replace the versions you now have.