

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY  
BOARD MEETING MINUTES**

**November 27, 2012**

**CALL TO ORDER**

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, November, 27, 2012, at 1:00 PM in the Airport Board Room. Jim Morin called the meeting to order. Roll call was taken.

Board Members Present:	Susan Humble	JC Kantorowicz
	Jim Morin	Brad Talcott
	Joe Tropila	

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

**CONSENT AGENDA:**

**A motion was made by Commissioner Humble and seconded by Commissioner Kantorowicz to approve the Consent Agenda as follows:**

- a. Approval of Board Meeting Minutes from October 30, 2012
- b. Payroll checks totaling \$66,595.63
- c. Maintenance & Operations checks #11098-11154 totaling \$1,317,196.06
- d. Approve Passenger Facility Charge totaling \$65,000.00
- e. Financial Reports for October

**The motion passed unanimously.**

**DIRECTOR'S REPORT:**

Director Faulkner reported on the following:

- A presentation was made to Frontier Airlines. They will begin service on May 17<sup>th</sup> with an Airbus. Tickets are already on sale.
- Through October we have boarded 160,000 passengers out of GTF which makes this the second busiest year on record thus far.
- We did receive 3 proposals back on the RSIP RFQ and will be conducting interviews for the responders on Dec. 10<sup>th</sup> and 11<sup>th</sup>.
- The restaurant seating is nearly complete and the gift shop will be moved in the next couple of weeks. The new bathrooms will be open in 2 to 3 weeks. Steel assembly is well under way. They are putting up the curved skeleton now and will then be closing that section up.
- The Christmas party is scheduled for December 12<sup>th</sup> at 5:30 PM. We will have a board meeting before the party at 4:30.
- We had approximately \$6000.00 worth of change orders in November. The total spent from the contingency budget on change orders thus far is \$93,000.00.

**GENERAL BUSINESS:**

**Terminal Seating RFP-** Staff recommends a motion to purchase 150 new terminal seats for \$63,225 as presented.

**A motion was made by Commissioner Humble and seconded by Commissioner Talcott to purchase 150 new terminal seats for \$63,225 as presented. The motion passed unanimously.**

**AIRPORT AUTHORITY BOARD COMMENTS:**

- Commissioner Talcott commended Director Faulkner on securing Frontier Airlines for another summer.

**PUBLIC COMMENTS:**

- None

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Jim Morin, Chair

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John Faulkner, Secretary