

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

October 30, 2012

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, October, 30, 2012, at 1:00 PM in the Airport Board Room. Jim Morin called the meeting to order. Roll call was taken.

Board Members Present:	Susan Humble	JC Kantorowicz
	Jim Morin	Owen Robinson
	Richard Swensen	

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

CONSENT AGENDA:

A motion was made by Commissioner Humble and seconded by Commissioner Robinson to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from 10/02/2012
- b. Payroll checks totaling \$68,055.78
- c. Maintenance & Operations checks #11004-11097 totaling \$452,668.05
- d. Approve Passenger Facility Charge totaling \$60,000.00
- e. Financial Reports for September

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- The Terminal Construction is progressing nicely. To date we have authorized several change orders in the total amount of \$86,938.
- We are continuing to work on loading bridge options. There are some used bridges out of Las Vegas that we are exploring. We should have numbers for the next meeting.
- We are starting to get data on Frontier flights. There are exciting numbers showing that low fares create new demand. We are bringing new tourists to the area and are very encouraged by the numbers. Overall, looking at the total of tickets sold in the 2nd quarter, ticket prices were down. We plan to go see Frontier on the 15th of November. It is confirmed that our aircraft will be an Airbus with 40 more seats per flight if we get it. The Airport pledged \$50,000 in marketing dollars to Frontier last year and will propose \$75,000 for the upcoming summer.
- We have started running ads in Lethbridge to target that market directly by putting out our best local rates along with a parking coupon.

GENERAL BUSINESS:

Rental Car RFP Recommendation- Staff recommends a motion to accept the Rental Car Bid results as

presented and move forward with contracts to the high bidders.

A motion was made by Commissioner Humble and seconded by Commissioner Kantorowicz to accept the Rental Car Bid results as presented and move forward with contracts to the high bidders. The motion passed unanimously.

Extension of Land Broker Contract- Staff recommends a motion to approve an extension of the Land Broker Contract for an additional 6 months as presented.

A motion was made by Commissioner Kantorowicz and seconded by Commissioner Humble to approve an extension of the Land Broker Contract for an additional 6 months as presented. The motion passed unanimously.

Terrazzo Flooring

A motion was made by Commissioner Humble and seconded by Commissioner Robinson to approve a change order not to exceed \$69,099.00 for Option #3 for Terrazzo Flooring as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Kantorowicz stated that there was a General Aviation gathering in which Director Faulkner and his family attended. It was appreciated by the GA community.
- Commissioner Morin thanked Director Faulkner for talking to the investor group and getting Frontier moving for the upcoming year.

PUBLIC COMMENTS:

- Dwight Holman asked if we still have an off-site car rental agreement.

Jim Morin, Chair

John Faulkner, Secretary