

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY  
BOARD MEETING MINUTES**

**August 28, 2012**

**CALL TO ORDER**

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, August 28, 2012, at 1:00 PM in the Airport Board Room. Jim Morin called the meeting to order. Roll call was taken.

Board Members Present:	JC Kantorowicz	Jim Morin
	Owen Robinson	Richard Swensen
	Brad Talcott	Joe Tropila

Staff Present:	John Faulkner	Rod Hall
	Maria Kerley	Lara Tait

**CONSENT AGENDA:**

**A motion was made by Commissioner Robinson and seconded by Commissioner Kantorowicz to approve the Consent Agenda as follows:**

- a. Approval of Board Meeting Minutes from June 26, 2012
- b. Payroll checks totaling: June \$71,846.82 & July \$75,803.98
- c. Maintenance & Operations checks for June & July #10754-10925 totaling \$743,989.97
- d. Approve Passenger Facility Charge totaling June \$80,000.00 & July \$66,000.00
- e. Financial Reports for June & July

**The motion passed unanimously.**

**DIRECTOR'S REPORT:**

Director Faulkner reported on the following:

- Maria Kerley has joined us. She has been here for about 2 months.
- July was a record month for enplanements with approximately 19,600 boardings, the most we have ever seen in a month. We are the fastest growing airport in the State.
- Frontier has done an excellent job. They had the highest load factors of any of our airlines for June and July. Their plan is to leave at the end of September. There will need to be another meeting of the investors to prepare for next year.
- There will be an RFQ going out for a noise consultant to update our RSIP noise contours due to a different fleet.
- There will be an RFP going out for hold room furniture.
- Lara will be heading to the Oil Sands Conference in Fort McMurray in September.

**GENERAL BUSINESS:**

**2013 RSIP Program-** Staff recommends a motion to continue with the funding plan for Phase 3 and a noise contour study as presented.

**A motion was made by Commissioner Robinson and seconded by Commissioner Talcott to approve the funding plan for Phase 3 and a noise contour study as presented. The motion passed 5 (Morin, Robinson, Swenson, Talcott, Tropila) to 1 (Kantorowicz).**

**US Customs-Building Modifications-** Staff recommends a motion to adopt the US Customs-Building Modifications as presented.

**A motion was made by Commissioner Talcott and seconded by Commissioner Kantorowicz to adopt the US Customs-Building Modifications as presented. The motion passed unanimously.**

**AIRPORT AUTHORITY BOARD COMMENTS:**

- None

**PUBLIC COMMENTS:**

- Ben Ives gave some history on the relationship between US Customs and the Airport Authority and agreed with the decision of the Board to modify the Customs building.
- Dwight Holman suggested that a positive spin be put on Frontier's departure in September in order to prepare for their return in 2013. He also thanked the Board for their support on the US Customs facility modifications in order to keep current support levels.

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Jim Morin, Chair

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John Faulkner, Secretary