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Great Falls Tourism Business Improvement District
Minutes; Grant Application Requests
1pm – January 17, 2013
Holiday Inn – 400 10th Ave. So.

Chair	Sec/Treasurer	Date
January 17, 2013		
Facilitator: Robert Dompier - Chair		
Minutes: Karen Venetz – Administrative & Marketing Director		
Board members present: Robert Dompier, David Buckingham, Sandra Johnson Thares, Malissa Hollan, Rayn Carroll, Becky Amaral-Miller and Scott Shull		
Board members absent: None		
Quorum present: Yes		
Guests: Gary DeGooyer, GFPS and Jim Keough, GF Ice Plex		
Meeting called to order: 1:10pm		
Approval of minutes: Minutes of December 20, 2012 to be reviewed on January 24, 2013		
Approval of financial report: Finance report as of December 31, 2012 to be reviewed on January 24, 2013		
Public comment on agenda items: No public comments		
Agenda topics:		
➤ Presentations		
○ 1:10 – Great Falls Public School		
▪ Mr. DeGooyer brought three requests for funding and brought the MHSAA Annual meeting RFP request for Joanne Austin		
▪ State AA Tennis, May 16-17, 2013. The tournaments will be held at the Hurd and Meadowlark Country Club courts. 14 AA schools who qualify for state will be in attendance. The MLCC will charge a rental fee.		
• A motion was made to grant funding in the amount of \$800.00, the motion was seconded. The motion carried with unanimous consent.		
▪ AA Eastern Division Track Meet, May 17-18, 2013 to be held at Memorial Stadium. Expected attendance is 650 athletes and over 100 volunteer workers.		
• A motion was made to grant funding in the amount of \$750, the motion was seconded. The motion carried with unanimous consent.		
▪ State AA & B-C Softball, May 23-25, 2013. To be held at the Multi-Sports Complex fields. Approximately (16 teams) 320 athletes, plus 30 plus coaches and parents to follow. Some may come on Wednesday.		
• A motion was made to grant funding in the amount of \$1000, the motion was seconded. The motion carried with unanimous consent.		
▪ Montana High School Association annual meeting, January 18 – 21, 2014. An RFP had been issued to the area motels. The selection of the community and the		

property will take place on Saturday, January 19th. The TBID elected to add an option if Great Falls was lucky enough to be selected as host city of MHSA annual meeting.

- A motion was made to host the Monday “box lunch” with a \$2200.00 grant to the MHSA. The “box lunch” would include a sticker with the TBID identification and a banner would be displayed at the luncheon. The motion was seconded. The motion carried with unanimous consent.
 - Ms. Venetz will submit the information to Joanne Austin via email.
- 1:30 – Great Falls Ice Plex
 - Jim Keough, Board of Director member of the GF Ice Plex requested funding to help the organization supplement infrastructure work at the complex. The game of hockey is coming back to life in Great Falls, with good attendance and a kids program with 100 members.
 - A motion was made to grant funding in the amount of \$5000.00 specific to infrastructure. The motion was seconded. The motion carried by majority vote.
 - Ms. Venetz will be specific in the letter of grant approval that the funds will not be distributed without an invoice of what they will pay for. Ms. Venetz will also suggest/request additional recognition of the TBID in their ads, etc. for current and past contributions.
- Open Discussion:
- Ms. Thares suggested that as many members of the TBID Board of Directors, the CVB and the Chamber of Commerce attend the TBID’s meeting held in conjunction with the Governor’s Conference on Tourism in Helena on Sunday March 24th from 4pm to 5:30pm at the Red Lion Colonial. Ms. Venetz will reach out to the CVB and The Chamber. Once a number of attendees are determined the transportation can be arranged. Ms. Venetz will be at the Calgary Travel & Adventure Show and will not be in attendance.
 - Ms. Thares would like a Bricks & Mortar Reserve Fund added to the next meeting agenda
 - Ms. Venetz updated the Board of Directors on her progress on the Calendar of Events, website, assessments and that the Mansfield’s Event Specialist will be attending the RCMA conference in Minneapolis with Ms. Venetz, January 28 – February 1, 2013.

Checks issued: Robert Dompier and Malissa Hollan signed the submitted checks. The Board of Directors received a copy of the checks requiring signatures.

Meeting adjourned: 2:35pm

Next meetings:

January 2013	February 2013	March 2013	April 2013
January 17, 2013 @ 1pm Holiday Inn – Grant applications	February 21, 2013 @ 1pm Holiday Inn – Grant applications and BOD meeting	March 21, 2013 @ 1pm Holiday Inn – Grant applications	April 18, 2013 @ 1pm Holiday Inn – Grant Applications
January 24, 2013 @ 10am , Holiday Inn – Board of Director meeting	February 28, 2013 – There will not be a BOD meeting held.	March 28, 2013 @ 10am Holiday Inn – Board of Director meeting	April 25, 2013 @ 10am, Holiday Inn, Board of Director meeting