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**Great Falls Tourism Business Improvement District
Agenda; Board of Director meeting & Presentation meeting
1pm – September 27, 2012
Holiday Inn – 400 10th Ave. So.**

September 27, 2012

Facilitator: Robert Dompier - Chair

Minutes: Karen Venetz – Administrative & Marketing Director

Board members present:

Board members absent:

Quorum present:

Guests:

Meeting called to order:

Approval of minutes: Minutes of August 23, 2012 to be reviewed

Approval of financial report: Financial report as of August 31, 2012

Public comment on agenda items:

Agenda topics:

Presentation:

- Special Olympics at 1pm

New Business:

- Sales contractor
- Central Montana
- ML&H - US General Services Admin (GSA)
- Ad Club – thank you
- Canadian Prize packages
- Frontier Update
- Website development
- Calendar development
- Convention & Event collateral piece
- Revised request for funding form
- Audit and MD&A (Management Discussion & Analysis)
- Delinquent tax assessments
- Certificate of
- TBID contractor – general and D&O insurance – proof of purchase per contract

Other business:

- GFALA – signatures needed

Old Business:

- Administrative & Marketing Director monthly report

Checks to be issued:

Meeting adjourned:

Next meetings: Please mark your calendars to reflect upcoming meetings.

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| October 2012 | November 2012 | December 2012 – | January 2013 – Happy New Year |
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| <p>October 18, 2012 @ 1pm – Request for Funds - Holiday Inn</p> | <p>November 15, 2012 @ 1pm – Request for Funds - Holiday Inn</p> | <p>December 20, 2012 @ 1pm – Request for Funds – Holiday Inn</p> | <p>January 17, 2013 @ 1pm – Request for Funds – Holiday Inn</p> |
| <p>October 25, 2012 @ 10am – Board of Director - Holiday Inn</p> | <p>November 22, 2012 @ 10am – Board of Director - Holiday Inn – this meeting will be cancelled or rescheduled due to Thanksgiving.</p> | <p>December 27, 2012 at 10am Board of Director meeting – Holiday Inn -</p> | <p>January 24, 2013 at 10am Board of Director meeting – Holiday Inn -</p> |