

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

June 26, 2012

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, June 26, 2012, at 1:00 PM in the Airport Board Room. Jim Morin called the meeting to order. Roll call was taken.

Board Members Present:	Susan Humble	JC Kantorowicz
	Jim Morin	Richard Swenson
	Brad Talcott	Joe Tropila

Staff Present:	John Faulkner	Rod Hall
	Lara Tait	Sharon Tuck

CONSENT AGENDA:

A motion was made by Commissioner Humble and seconded by Commissioner Kantorowicz to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from 5-29-12 & Audit Committee Minutes 06-07-2012
- b. Payroll checks totaling \$50,212.71
- c. Maintenance & Operations checks #10663-10753 totaling \$2,202,623.24
- d. Approve Passenger Facility Charge totaling \$79,000
- e. Financial Reports for May

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- The Capital Funding Plan was reviewed.
- May enplanements finished up 15% over last year. We expect numbers to slow to around 10% due to a strong summer last year.
- Avmax is donating a full fuselage to the Children's Museum. We will be looking for some volunteers to enhance the unit before it will be ready. The Museum has been informed and is excited to receive the new display.
- Over the summer you may see a furniture RFP for new seating in the terminal in order to start exploring our options. 100 to 200 seats will need to be added or replaced.
- Our new employee, Maria Kerley starts Wednesday and Sharon's last day will be July 11th.

GENERAL BUSINESS:

SAIC- No action taken.

Electric City Power- Staff recommends a motion to approve terminating our contract with Electric City Power in July.

A motion was made by Commissioner Kantorowicz and seconded by Commissioner Tropila

to approve terminating our contract with Electric City Power in July and to seek alternative means. The motion passed unanimously. Commissioner Morin abstained from the discussion and vote.

AIP 52 –RSIP Phase 2 Bid Award and Construction Administration Fee Reduction

A motion was made by Commissioner Humble and seconded by Commissioner Talcott to approve AIP 52 –RSIP Amendment #4 as presented. The motion passed unanimously. Commissioners Tropila and Kantorowicz abstained from the vote.

A motion was made by Commissioner Humble and seconded by Commissioner Talcott to approve the construction bid from G & G Specialty Contractors for \$1,263,816.00 for the 2012 project. The motion passed 5 (Humble, Morin, Swenson, Tropila, Talcott) to 1 (Kantorowicz).

Optimization Study Adoption- Staff recommends a motion to adopt the Optimization Study as presented.

A motion was made by Commissioner Talcott and seconded by Commissioner Humble to adopt the Optimization Study as presented. The motion passed unanimously.

Budget 2012-13- Staff recommends a motion to approve the Budget for FY 2012-13.

A motion was made by Commissioner Humble and seconded by Commissioner Swenson to approve the FY 2012-13 Budget as presented. The motion passed unanimously.

Terminal Expansion Project- Staff recommends a motion to approve the Terminal Expansion Project and award to low bidder Guy Tabacco Construction with all alternates for a total cost of \$5,571,000 as presented.

A motion was made by Commissioner Kantorowicz and seconded by Commissioner Humble to approve the Terminal Expansion Project and award to low bidder Guy Tabacco Construction with all alternates for a total cost of \$5,571,000 as presented. The motion passed unanimously.

Terminal Financial Plan- Staff recommends a motion to approve the Terminal Financial Plan to accept a discretionary grant up to \$2.5 M and pursue a \$1.5 M line of credit as necessary.

A motion was made by Commissioner Humble and seconded by Commissioner Kantorowicz to approve the Terminal Financial Plan to accept a discretionary grant for the terminal project up to \$2.5 M. The motion passed unanimously.

A motion was made by Commissioner Humble and seconded by Commissioner Kantorowicz to approve authorizing staff to secure a \$1.5 M line of credit with US Bank if necessary. The motion passed unanimously

Recommended Windmill Response- Staff recommends a motion to approve opposing the proposed construction of windmills.

A motion was made by Commissioner Kantorowicz and seconded by Commissioner Humble to approve opposing the proposed construction of windmills as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Kantorowicz talked about the meeting with MDOT and stated that there would be many hurdles to get the interchange modified.
- Commissioner Humble asked if we are on MDOT's schedule for modification down the line. She was informed that MDOT said they would do some traffic counts and look into the necessity. The Airport will continue discussions on this subject.
- Commission Morin thanked Sharon Tuck for her service to the Airport Authority and all her knowledge, professionalism and dedication to the job. He stated that she is truly a valued employee who will be missed greatly and wished her the best for the future.

PUBLIC COMMENTS:

- Dwight Holman stated that the City has been considering moving 911 operations to the old Flight Service Station which would put additional pressure on the airport intersection.

Jim Morin, Chair

John Faulkner, Secretary

Approved in the 8/28/12 Board Meeting