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**Great Falls Tourism Business Improvement District**

**Minutes; Board of Director meeting**

**1pm – June 21, 2012**

**Holiday Inn – 400 10<sup>th</sup> Ave. So.**

June 21, 2012

**Facilitator:** Robert Dompier - Chair

**Minutes:** Karen Venetz – Administrative & Marketing Director

**Board members present:** Robert Dompier, Sandra Johnson-Thares, Scott Shull, Pam Volk, Malissa Hollan, Ryan Carroll and David Buckingham

**Board members absent:** All members present

**Quorum present:** Yes

**Guests:** Mr. Cameron McKnight, Mr. Roy Volk, Ms. Becky Amaral-Miller

**Meeting called to order:** 1:05pm

**Approval of minutes:** Minutes to be reviewed at the Board of Director meeting on June 28, 2012

**Approval of financial report:** Financial report to be reviewed at the Board of Director meeting on June 28, 2012

**Public comment on agenda items:** None

**Agenda topics:**

- TBID Board of Director applicant interviews for Board of Director recommendations to the City of Great Falls
  - The TBID sent a City of Great Falls Boards and Commissions Citizen Interest Form to all Great Falls TBID property owners and general managers; informing them that two (2) board positions expired June 30, 2012. The City of Great Falls received applications from Robert Dompier, Roy Volk, Cameron McKnight, Becky Amaral-Miller and Mark Mehta. All applications received were in the correct form.
  - Each applicant received a letter from the TBID requesting their presence at the June 21, 2012 Board meeting.
  - Mr. Mark Mehta withdrew his application
  - Mr. McKnight, Mr. Volk, Ms. Amaral-Miller and Mr. Dompier each joined the TBID board separately in a 15-minute +/- question and answer session regarding;
    - The TBID mission
    - Board responsibilities, time commitment, etc
    - Applicants questions, experience and background
  - A motion was made to recommend to the City of Great Falls to retain Mr. Dompier on the board for another full term. The motion was seconded. The motion carried.
  - For the second recommendation each board member cast a ballot. The Board members were asked to weight each applicant, 3 being the highest recommendation and 1 being the least. Becky Amaral-Miller received the highest vote tally.

- A motion was made to recommend Becky Amaral-Miller to the City of Great Falls to fill the remaining Board position. The motion was seconded. The motion carried.
- Ms. Venetz will send the recommendation to the City of Great Falls on June 21, 2012. The City of Great Falls will make final recommendation of TBID Board positions at the City Commission meeting on Tuesday, July 3, 2012
- By-law revisions
  - After discussion it was requested that Ms. Venetz ask the City Attorney to review the By-law revisions. Ms. Venetz will report back on June 28, 2012
- FY-13 – finalized Work plan
  - A motion was made to submit the FY-13 plans as presented to the City of Great Falls. Ms. Venetz will carry through by due date of June 25, 2012
- Great Falls International Airport
  - Ms. Venetz shared a summary of activity of the airport
- Administrative & Marketing Director
  - Ms. Venetz reported on a brief summary of last 20-months as TBID Administrative and Marketing Director

**Checks issued:** Sandra Johnson- Thares and Robert Dompier signed the submitted check.

**Meeting adjourned:** 2:50pm

**Next meetings:**

June 2012	July 2012	August 2012	September 2012
June 28, 2012@ 10am at the Holiday Inn – Board of Director meeting	July 19, 2012 @ 1pm – location TBD - Request for Funds meeting  July 26, 2012 @ 10am – Location TBD – Board of Director meeting	August 16, 2012 @ 1pm – location TBD – Request for funds meeting  August 23, 2012 at 10am – location TBD – Board of Director meeting	September 20, 2012 @ 1pm location TBD – Request for funds meeting  September 27, 2012 @10am location TBD – Board of Director meeting