

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY
BOARD MEETING MINUTES**

March 27, 2012

CALL TO ORDER

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, March 27, 2012, at 1:00 PM in the Airport Board Room. Jim Morin called the meeting to order. Roll call was taken.

Board Members Present:	Susan Humble	JC Kantorowicz
	Jim Morin	Owen Robinson
	Richard Swensen	Brad Talcott
	Joe Tropila	

Staff Present:	John Faulkner	Rod Hall
	Lara Tait	Sharon Tuck

CONSENT AGENDA:

A motion was made by Commissioner Humble and seconded by Commissioner Robinson to approve the Consent Agenda as follows:

- a. Approval of Board Meeting Minutes from February 28, 2012
- b. Payroll checks totaling \$59,877.24
- c. Maintenance & Operations checks #10435-10515 totaling \$534,010.36
- d. Approve Passenger Facility Charge totaling \$65,000
- e. Financial Reports for February

The motion passed unanimously.

DIRECTOR'S REPORT:

Director Faulkner reported on the following:

- We are working on revising the capital improvement plan and will be updating it in conjunction with the annual budget. We will bring the new plan to the Board around May.
- FAA guidelines were passed around and discussed in relation to our incentive plan for Frontier. Construction costs for the new air service, marketing efforts and our relationship with the Chamber are all within compliance of the new guidelines. Our annual GFDA contribution may not be an acceptable use of airport funds. We will need to discuss this contribution during the budgeting process to determine how to move forward.
- A few examples of great fares that are currently being advertised were shared. We are seeing up to 50% savings on many of the routes.
- The next 60 days will be very busy. Frontier construction for a counter and communications will begin, the parking lot expansion will commence, terminal construction will begin around June, the storm water project will begin right after Easter, air service marketing for 2013 will begin in April and conversations with the FAA for our next construction season will take place.

GENERAL BUSINESS:

Private Hangar Contract- Staff recommends a motion to approve the Private Hangar Contract as presented.

A motion was made by Commissioner Humble and seconded by Commissioner Kantorowicz to approve the Private Hangar Contract as presented. The motion passed unanimously.

Construction of Passenger Parking Lot Expansion- Staff recommends a motion to approve continuing with Construction of the Passenger Parking Lot for an amount not to exceed \$262,000 as presented.

A motion was made by Commissioner Humble and seconded by Commissioner Kantorowicz to approve continuing with Construction of the Passenger Parking Lot for an amount not to exceed \$265,000 as presented. The motion passed unanimously.

AIRPORT AUTHORITY BOARD COMMENTS:

- Commissioner Kantorowicz stated that he was contacted by a family with a wheelchair-bound member that utilized the elevator and were upset about the temperature in the elevator.

PUBLIC COMMENTS:

- Dwight Holman commented that the leakage issue stems from a deeply entrenched thought process in our community and we need to continue to educate our community and ask them to give this Airport another shot. He also addressed the parking issue and asked if the price of parking should be increased.

Jim Morin, Chair

John Faulkner, Secretary

Approved 4/24/2012.