

**Great Falls Public Library
Board of Trustees
Monday, January 23, 2012
4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Judy Riesenber, Ms. Dea Nowell, Ms. Mary Brinkley, Mr. Mitch Tropila, and Ms. Bunny Albers.

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe.

GUESTS PRESENT: None.

Ms. Riesenber called the meeting to order at 4:30 p.m.

I. CONSENT ITEMS

Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the operating vouchers as presented. MOTION. . . passed unanimously.

III. DIRECTOR'S REPORT

Ms. Mora began her report congratulating Irene Meier on her recent re-certification through the Montana Library Certification Program. Certification involves a commitment to continuing education and contributes to the success of the library and the services we offer.

The proposals for coffee services at the library are due on January 25. We are hoping for some viable proposals. All of the proposals are opened on the 25th at 3:00 p.m. We will continue to update you on this process.

Distributed to the board our updated library brochure and is now being distributed to the public. Susie McIntyre created the brochure and updated it as staff provided additional input. We will be printing these on our color copier and this will save the library money.

The Foundation has again had a successful Book-A-Thon fundraiser. This is the first year they targeted business for donations and raised \$1550 from businesses. As of December 31, 466 donors contributed \$37,707. Ms. Brinkley noted that Mr. Cogswell matched her book-a-thon donation this year.

Kathy is working with Jim Heckel and others, along with representatives from the Montana ACLU to develop a 2 day conference addressing privacy issues in the digital age. The conference will be held at MSU-GF April 26 & 28.

We will be bringing an ergonomic trainer from the Montana Municipal Interlocal Authority to evaluate our employees at their work stations. He will perform an ergonomics audit for the employees that choose to participate. After the observation he will make recommendations that may help improve the ergonomic aspects of certain tasks.

Passed along that Jude Smith would like to invite our Library Board to form a team for the Word Meister competition on March 27 at 7:00 p.m. Mr. Tropila is willing to participate with other board members if they are willing.

IV. CHAIRMAN'S REPORT

None.

V. BOARD REPORTS

Mr. Tropila asked if the library caught the man that was hiding books on different shelves in the library. Ms. Mora said we have talked to the man and he was very apologetic about it.

Mr. Tropila asked about the 1794 rebound book in the annex. Ms. Mora said we are looking into the value of it and we may possibly sell it on E-bay.

Mr. Tropila inquired about how the courier service for ILL services was working. Ms. Mora explained that Monday, Wednesday, Friday the courier picks up the crates to different libraries and they deliver them to the libraries that are participating through out the state. The cost is \$20 per day to pick up 5 crates.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

None.

VIII. PROPOSALS FROM TRUSTEES

None.

IX. PROPOSALS FROM OTHERS

None.

X. ADJORNMENT

Adjournment at 4:55 p.m.