

MINUTES OF THE MEETING
OF THE
GREAT FALLS BOARD OF ADJUSTMENT/APPEALS
January 4, 2024

CALL TO ORDER

The meeting of the Great Falls Board of Adjustment/Appeals was called to order by Chair Joe McMillen at 3:05 p.m.

UPDATES CONCERNING PROCESS OF MEETINGS

In order to honor the Right of Participation and the Right to Know (Article II, Sections 8 and 9 of the Montana Constitution), the City of Great Falls and Planning Advisory Board/Zoning Commission are making every effort to meet the requirements of open meeting laws:

- The agenda packet material is available on the City's website: <https://greatfallsmt.net/meetings>. The Public may view and listen to the meeting on government access channel City-190, cable channel 190; or online at <https://greatfallsmt.net/livestream>.
- Public participation is welcome in the following ways:
 - Attend in person. Please refrain from attending in person if you are not feeling well.
 - Provide public comments via email. Comments may be sent via email before 12:00 PM on Thursday, January 4, 2024 to: jnygard@greatfallsmt.net. Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and, will be so noted in the official record of the meeting.

ROLL CALL & ATTENDANCE

Great Falls Board of Adjustment/Appeals members present:

Joe McMillen, Chair
Aspen Northerner, Vice Chair
Antoinette Collins
Pete Fontana

Great Falls Board of Adjustment/Appeals members absent:

Christian Stone

Planning Staff members present:

Thomas Micuda, Deputy Director Planning & Community Development
Rachel Campbell, Permit Technician
Kayla Kryzsko, Assistant Planner

Others present:

Rachel Taylor, Deputy City Attorney

Mr. Micuda affirmed a quorum of the Board was present.

MINUTES

Chair McMillen asked if there was a motion to approve the meeting minutes as stated for July 20, 2023. Mr. Fontana moved to approve the minutes, seconded by Ms. Collins. All in favor, the minutes were approved.

CONFLICT DISCLOSURE/EX PARTE COMMUNICATIONS

None.

BOARD ACTIONS NOT REQUIRING PUBLIC HEARING

Reappointment to Board of Adjustment/Appeals for Antoinette Collins and Christian Stone

Mr. Micuda let the Board members know that there was an application from Michael Gorecki for the Board of Adjustment/Appeals, which was not included in the Agenda Packet. He gave some background on the applicant.

BOARD DISCUSSION AND ACTION

MOTION: That the Board of Adjustment reappoint Antoinette Collins and Christian Stone to the Board.

MADE BY: Mr. Fontana
SECOND BY: Ms. Northerner

VOTE: Motion Passed 4-0

Election of Officers for 2024

Mr. Micuda stated that it is required by code, that there is a meeting every January of the year to elect officers for the Board.

BOARD DISCUSSION AND ACTION

MOTION: That the Board of Adjustment reappoint Joe McMillen as the Chair and Aspen Northerner as the Vice Chair.

MADE BY: Mr. Fontana
SECOND BY: Ms. Collins

VOTE: Motion Passed 4-0

COMMUNICATIONS

Mr. Micuda stated that there will not be a February meeting. There may be a variance application coming in, but it most likely would not be presented until March.
Ms. Northerner asked about the Board having an alternate member. There was some Board discussion and it was agreed upon that it should be pursued.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business, Chair McMillen adjourned the meeting at 3:17 p.m.